

New Job Title	Job Code	Classification High-Level Description	Job Family
Acad Assessment Professional	9600	Develops and applies research techniques in the collection, analysis, forecasting, and reporting of data. Responsible for identification and analysis of patterns in institutional data, making observations of administrative/policy impact, and recommending strategies and actions.	Administrative Services
Athletic Facilities Specialist	9601	Responsible for the day-to-day maintenance and operation of Athletic Department facilities and practice/competition venues and the planning, coordination, and execution of home athletic event management, including post-season ACC and NCAA championships hosted on and off campus. Coordinates building security and safety with the appropriate athletics department personnel and/or university personnel for all of the athletic venues.	Facilities & Grounds Services
Business Systems Analyst	9479	Responsible for and maintains specific software, including gathering business requirements, conducting needs assessments, testing, etc. Liaises between business and technical teams and addresses customer requests. Designs, develops, and analyzes the business processes of assigned systems.	Administrative Services
Clinical Program Coordinator	9602	Coordinates administrative and programmatic functions of a clinical area (e.g., residency program). Provides administrative and fiscal assistance in the daily operations, and implementation of objectives, goals, policies, and procedures of the clinical area.	Student Services
Customer Relations Manager	9603	Manages accounts, prepares reports, and researches opportunities to market services. Establishes goals and metrics for the support function and measures team's performance. Recommends changes to products or services to improve customer satisfaction.	Administrative Services
Editor	9604	Plans the contents of publications, rewrites and edits copy and other written materials to be used in print or online to improve readability. Performs a variety of editorial duties, such as laying out, indexing proofreading, and revising content in preparation of final publication. Works as part of the team that develops and implements the organization's overall communication strategy.	Media Relatns, Comm & Marktng
Facilities Liaison	9605	Responsible for oversight of and coordination with FSU Facilities in maintenance, repair, or renovation of a department or college's facilities. Positions within this classification are outside of FSU Physical Plant.	Facilities & Grounds Services
Immigration Coordinator	9435	Advises and counsels international students on immigration related matters. Provides immigration-related services, including international travel, passport, and visa requirements. Works with relevant stakeholders to ensure compliance with all aspects of requisite immigration law.	Student Services
Inst Research Data Analyst	9607	Uses research techniques to conduct, manage, and compile statistical analyses and other complex data analyses to support strategic planning. Completes desired research objectives and provides potential solutions and alternatives. Reports data to external stakeholders and data collection organizations.	Administrative Services
IRB Administrator	9608	Responsible for managing protocols, applications, approvals, and records in collaboration with and in support of the Institutional Review Board (IRB). Evaluates applications involving research with human subjects to ensure that the rights of human participants are protected. Responsible for coordinating and communicating with researchers and board members about the IRB process.	Administrative Services
IT Consultant	9609	Provides IT consulting and management expertise, including ongoing review and evaluation of technology and specialized analysis. Analyzes complex technical problems and recommends solutions and enhancements to current applications and systems with the goal of improving operational performance and efficiency.	Technology Services
IT Security Specialist	9610	Responsible for developing, planning, and evaluating information systems security controls, including risk management, compliance, and potentially training. Provide specialized technical expertise and consultation with campus unit data owners and custodians to identify and implement robust risk management operating procedures and to assist managers in ongoing risk mitigation initiatives and procedures.	Technology Services
IT Support Services Manager	9611	Responsible for assisting in the management, administration, and operations of a support service function (e.g., AV, technical support) within central IT (ITS). Position leads and provides oversight of functional area team.	Technology Services
IT Support Supervisor	9612	Supervises a team of IT support technicians/specialists within Central ITS. Coordinates investigations to resolve information systems issues. Addresses complex and escalated issues.	Technology Services
IT Systems Manager	9613	Responsible for assisting in the management, administration, and operations of a systems function (e.g., enterprise systems) within central IT (ITS). Position leads and provides oversight of functional area team.	Technology Services
Medical Director	9614	Responsible for the overall medical direction, planning, and strategic direction of University Health Services including medical oversight and supervision of clinical staff and patient care. Oversees all medical service activities, including implementing service standards, supporting administration policies, resolving medical practice questions, planning practitioner education, and researching and implementing current medical techniques and technologies.	Health & Human Services
Prgm Mgr, Acad & Stdnt Svcs	9255D	Manages administrative and programmatic functions of an academic and/or student services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Student Services
Prgm Mgr, Admin Services	9255A	Manages administrative and programmatic functions of an administrative services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Administrative Services

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Prgm Mgr, Advancement Svcs	9255G	Manages administrative and programmatic functions of an advancement services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Advancement Services
Prgm Mgr, Budget & Fin Svcs	9255B	Manages administrative and programmatic functions of a budget and/or financial services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Budget & Financial Services
Prgm Mgr, Cultural Arts	9255C	Manages administrative and programmatic functions of a cultural arts-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Cultural Arts
Prgm Mgr, Facility & Grounds	9255F	Manages administrative and programmatic functions of a facilities and/or grounds-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Facilities & Grounds Services
Prgm Mgr, Health & Human Svcs	9255H	Manages administrative and programmatic functions of a health and/or human services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Health & Human Services
Prgm Mgr, Library Svcs	9255L	Manages administrative and programmatic functions of a library services-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Library Services
Prgm Mgr, Media & Comm	9255M	Manages administrative and programmatic functions of a media and/or communications-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Media Relatns, Comm & Marktng
Prgm Mgr, Safety & Security	9255S	Manages administrative and programmatic functions of a safety and/or security-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Law Enforcement & Security Svc
Prgm Mgr, Science & Rsch	9255R	Manages administrative and programmatic functions of a scientific- and/or research-oriented program. Executes programs that meet the needs of the target population and that are in alignment with the university's mission.	Scientific & Research Services
Recreation Coordinator	9616	Oversees recreation and intramural programs for students. Responsible for developing, day-to-day management, logistics, and promoting of programs. Conducts activities in support of program planning to meet community needs. May be responsible for facilities management.	Student Services
Research Coordinator	9389	Oversees research activities including participant/subject recruitment and screening and oversight of laboratory procedures. Coordinate routine activities of research studies including data maintenance, project evaluation, and research subject interfacing. May include data management and/or entry and scheduling responsibilities.	Scientific & Research Services
Research Technology Specialist	9304	Provides highly specialized consultation, technical advice, and troubleshooting on behalf of a research unit. Requires specialized knowledge of research technology infrastructure. Review diagnostics and assess the functionality and efficiency of research systems.	Scientific & Research Services
Residency Program Coordinator	9617	Manages administrative and programmatic functions of a clinical residency program to meet accreditation and other regulatory requirements for graduate medical education. Oversees orientation ensuring facility procedures and policies are understood and facilitates communication between residents and administration.	Scientific & Research Services
Social Media Specialist	9618	Responsible for developing social media strategy and maintaining University associated social media accounts to support enrollment, constituent engagement, and reputation management goals. Produces or oversees production of relevant content for publication.	Media Relatns, Comm & Marktng
Social Worker	9619	Works directly with patients to assess needs and provide evaluation and intervention services. Provides consultation and technical support to families and other professionals. Develops, plans, and implements programs designed to improve the comfort and care of patients and their families.	Health & Human Services
Sr Student Athl Academic Coord	9441	Provides advising and counseling services to student-athletes in compliance with NCAA regulations. Monitors academic eligibility, assesses the academic preparedness, provisions other support services. May oversee a specific academic program for student athletes and/or supervise other staff.	Student Services
Student Athl Academic Coord	9442	Provides advising and counseling services to student-athletes in compliance with NCAA regulations. Monitors academic eligibility, assesses the academic preparedness, provisions other support services. May oversee a specific academic program.	Student Services
Student Success Advisor	9620	Assists students facing challenges, academic or otherwise. Specific responsibilities include the provision of guidance and mentoring to optimize the student experience. Provides referrals for tutoring, counseling, or other student services as needed.	Student Services
Title IX Investigator	9621	Conducts thorough, reliable, and fair investigations of complaints against students. Drafts reports and findings for institutional decision-making.	Student Services
Videographer	9624	Uses and maintains video equipment to film events, etc. May also edit footage.	Media Relatns, Comm & Marktng
Web Administrator	9622	Responsible for design, maintenance, and support of one or more University websites/webpages. Administers internal and external web operations. Monitors website use and trends.	Technology Services
Web App Developer_Designer	9623	Responsible for reviewing, analyzing, and modifying web-based applications and systems. Ensures that all design elements, templates, and finished solutions work within a variety of browser types and screen settings along with the constraints set by development and design. Provides design maintenance of website and applications.	Technology Services

\*Official class specs will be available shortly after go-live in Omni.