# **Viewing My Paycheck**

**Overview:** 

#### **Understanding My Paycheck Data**

This guide outlines the basic steps to viewing your paycheck and understanding the data. This data includes your gross wages, deductions and taxes (including the deductions and taxes paid for you by FSU), direct deposit information and leave balances, if applicable.

#### Procedure

#### Scenario:

This guide outlines the basic steps to viewing your paycheck and understanding the data. This data includes your gross wages, deductions and taxes (including the deductions and taxes paid for you by FSU), direct deposit information and leave balances, if applicable.

#### Key Information:

myFSU Log-in Credentials

Step	Action
2.	From the myFSU portal, expand the <b>Human Resources</b> link. Click the <b>View Paycheck</b> link.

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Susie Semi Review your av	nole ailable paychecks below. Select	the check date of the p	aycheck you wor	uld like to review.					
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Check Date	Company	Pay Begin Date	Pay End Date	Net Pay	Paycheck Number	PDF File			
2013-05-03	Florida State University	04/12/2013	04/25/2013	\$1093.84	1002440099				
2013-04-19	Florida State University	03/29/2013	04/11/2013	\$1131.89	1002425840	1			
2013-04-05	Florida State University	03/15/2013	03/28/2013	\$1131.91	1002411684	1			
2013-03-22	Florida State University	03/01/2013	03/14/2013	\$1131.90	1002397658	1			
2013-03-08	Florida State University	02/15/2013	02/28/2013	\$1131.90	1002383450	1			
2013-02-22	Florida State University	02/01/2013	02/14/2013	\$1131.90	1002369311	1			
<u>2013-02-08</u>	Florida State University	01/18/2013	01/31/2013	\$1131.90	1002355367	1			
2013-01-25	Florida State University	01/04/2013	01/17/2013	\$1131.89	1002341865	1			

Step	Action
3.	You can use the <b>View 100</b> link to view the latest 100 paychecks.

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2013-04-19	Florida State University	03/29/2013	04/11/2013	\$1131.89	1002425840	1			
2013-04-05	Florida State University	03/15/2013	03/28/2013	\$1131.91	1002411684	1			
2013-03-22	Florida State University	03/01/2013	03/14/2013	\$1131.90	1002397658	1			
2013-03-08	Florida State University	02/15/2013	02/28/2013	\$1131.90	1002383450	1			
013-02-22	Florida State University	02/01/2013	02/14/2013	\$1131.90	1002369311	1			
2013-02-08	Florida State University	01/18/2013	01/31/2013	\$1131.90	1002355367	1			
2013-01-25	Florida State University	01/04/2013	01/17/2013	\$1131.89	1002341865	1			

Step	Action
4.	To browse through other paychecks, you can click the next button.

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eck Date	Company	Pay Begin Date	Pay End Date	Net Pay	Paycheck Number	PDF File			
13-05-03	Florida State University	04/12/2013	04/25/2013	\$1093.84	1002440099				
13-04-19	Florida State University	03/29/2013	04/11/2013	\$1131.89	1002425840	1			
13-04-05	Florida State University	03/15/2013	03/28/2013	\$1131.91	1002411684	1			
13-03-22	Florida State University	03/01/2013	03/14/2013	\$1131.90	1002397658	1			
13-03-08	Florida State University	02/15/2013	02/28/2013	\$1131.90	1002383450	1			
13-02-22	Florida State University	02/01/2013	02/14/2013	\$1131.90	1002369311	$\checkmark$			
13-02-08	Florida State University	01/18/2013	01/31/2013	\$1131.90	1002355367	1			
13-01-25	Florida State University	01/04/2013	01/17/2013	\$1131.89	1002341865	3			

Step	Action
5.	You may also click on the column name headers to sort by that column.
	<b>NOTE:</b> Paychecks are automatically sorted by most recent check date. To reverse this order to show oldest check dates first, click on the <b>Check Date</b> column name.

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013-05-03	Florida State University	04/12/2013	04/25/2013	\$1093.84	1002440099				
) <u>13-04-19</u>	Florida State University	03/29/2013	04/11/2013	\$1131.89	1002425840				
013-04-05	Florida State University	03/15/2013	03/28/2013	\$1131.91	1002411684	7			
13-03-22	Florida State University	03/01/2013	03/14/2013	\$1131.90	1002397658	7			
13-03-08	Florida State University	02/15/2013	02/28/2013	\$1131.90	1002383450	1			
13-02-22	Florida State University	02/01/2013	02/14/2013	\$1131.90	1002369311	1			
)13-02-08	Florida State University	01/18/2013	01/31/2013	\$1131.90	1002355367	1			
)13-01-25	Florida State University	01/04/2013	01/17/2013	\$1131.89	1002341865	1			

## **Training Guide** Viewing My Paycheck

Step	Action
6.	Select the paycheck which you would like to view by clicking the <b>Check Date</b> link.

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View Pay Susie Semi	rcheck inole					윤 New Window	Help	Personalize Page	n h
Review your av	ailable paychecks below. Select th	ie check date of the p	aycheck you wo	uld like to review.			_		
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2013-05-03	Elorida State I Iniversity	04/12/2013	04/25/2013	\$1093.84	1002440000	POPPle			
2013-04-19	Florida State University	03/29/2013	04/11/2013	\$1131.89	1002425840	2			
2013-04-05	Florida State University	03/15/2013	03/28/2013	\$1131.91	1002411684	7			
2013-03-22	Florida State University	03/01/2013	03/14/2013	\$1131.90	1002397658	7			
2013-03-08	Florida State University	02/15/2013	02/28/2013	\$1131.90	1002383450	1			
2013-02-22	Florida State University	02/01/2013	02/14/2013	\$1131.90	1002369311	V			
2013-02-08	Florida State University	01/18/2013	01/31/2013	\$1131.90	1002355367	1			
2013-01-25	Florida State University	01/04/2013	01/17/2013	\$1131.89	1002341865	1			

Step	Action
7.	<b>NOTE:</b> Pop-up blockers <i>must</i> be disabled to allow your paycheck to appear.
	If no window appears after clicking this link, go to Tools on your Internet browser menu bar and select "Pop-Up Blocker," then "Turn off Pop-up Blocker" or simply hold down the Ctrl key on your keyboard while clicking this link.

STATE	FL Payre TAL	ORIDA ST. 311 Services, A5600 U LAHASSEE, FL 32:	ATE UNIV Iniversity Center 306-2392	ERSITY	Net Pay: Pay Begin Pay End I Advice D:	1 Date: Date: ate:	1,093.84 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business U	Init:	FSU01	1		
Employee ID:	00001234		Pay Group	<b>;</b> ;	APF-F	12 /A&P Regular Ser	vice	
Address:	101 Main Street		Departme	nt:	02900	0-Controller		
	Tallahassee, FL 32306		Location:		UNIVERSITY CENTER			
			Job Title:		Accounting Specialist			
			Pay Rate:		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl P	ercent:				
Fed Allowance:		1	Fed Addl A	mount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total D	eductions 98.58 563.87			Net Pay 1,093.84 10,149.04
	но	URS AND EARNINGS	5				TAXES	
Description Regult Pay Sci, Leave Pay Vacanou/Ammil Leave Pay Holdsy Leave Pay	Rate 18.251916 18.251916	Current Hours 72.00 8.00	Earnings 1,314.14 0,00 146.02 0.00	<u>Hoarri</u> 595.50 8.50 52.00 64.00	D <u>Earnings</u> 10,869.03 155.15 949.13 1,168.13	Description Fed Withholding Fed MED/ZE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>YTD</u> 1,429.17 189.42 809.94

Step	Action
8.	The paycheck will open as a PDF file that can either be saved or printed, as needed.
	Next, we will review the different components of your paycheck.

2811 781	FL Payro TAL	ORIDA ST. 011 Services, A5600 U LAHASSEE, FL 32	ATE UNIV University Center 306-2392	'ERSITY	/ Net Pay: Pay Begin Pay End I Advice D:	Date: Date: Lte:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business	Unit:	FSU01			
Employee ID:	00001234		Pay Grou	p:	APF-F	12 /A&P Regular Ser	vice	
Address:	101 Main Street	20206	Department:		029000-Controller			
Talianassee, FL 52500		Location: Job Title: Pay Rate:		Accounting Specialist				
Fed Marital Status:		Single	Fed Addi	Parcant-	\$1,400	.15 Diweekly		
Fed Allowance:		1	Fed Addl /	Amount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxe 267.7 2,428.5	s Total D 4 3	eductions 98.58 563.87			Net Pay 1,093.84 10,149.04
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Description Regular Pay Sock Leave Pay Vacation Annual Leave Pay Holday Leave Pay	Rate. 18.251916 18.251916	Current Hours 72.00 8.00	Earning: 1,314.14 0.00 146.02 0.00	Y: Hours 595.50 8.50 52.00 64.00	TD <u>Earning</u> 10,869,03 155,15 949,13 1,168,13	Description Fed Withholding Fed MED/ZE Fed OASDI/ZE	<u>Current</u> 157.41 20.91 89.42	<u>YTD</u> 1,429.17 189.42 809.94

### **Training Guide** Viewing My Paycheck

Step	Action
9.	Net Pay is the Gross amount less taxes and deductions. Net Pay is the amount
	deposited into your bank account.



Step	Action
10.	Pay Begin Date is the first day in the bi-weekly pay period. This is always a Friday.

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Name:	Susie Seminole		Business	Unit:	FSU0	L		
Employee ID:	00001234		Pay Grou	ւթ։	APF-F	12 /A&P Regular Ser	vice	
Address:			Departm	ent:	02900	0-Controller		
	101 Main Street Tallahassee, FL 32306				UNIV	ERSITY CENTER		
			Job Title	Job Title:		Accounting Specialist		
			Pay Rate		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl	Percent:				
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Description Resplit Poy Sick Leave Pay Vacation/Annual Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current <u>Hours</u> 72.00 8.00	Earnings 1,314.14 0.00 146.02 0.00	<u>Hours</u> 595.50 8.50 52.00 64.00	10 Earning: 10,869,03 155,15 949,13 1,168,13	Description Fed Withholding Fed MED/EE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>VTD</u> 1,429.17 189.42 809.94

Step	Action
11.	Pay End Date is the last day in the bi-weekly pay period. This is always a
	Thursday. There are a total of fourteen days in each pay period.

AST AST	FL Payre TAL	ORIDA ST. 011 Services, A5600 U LAHASSEE, FL 32:	ATE UNIVI Iniversity Center 806-2392	ERSITY	∑ Net Pay: Pay Begin Pay End I Advice D:	Date: Date: tte:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business U	nit:	FSU01			
Employee ID:	00001234		Pay Group		APF-F	12 /A&P Regular Ser	vice	
Address:	101 X fairs Street		Departmen	it:	02900	)-Controller		
	Tallahassee, FL 32306		Location: Job Title:		UNIVERSITY CENTER Accounting Specialist			
			Pay Rate:		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl Pe	rcent:				
Fed Allowance:		1	Fed Addl Aı	nount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total D	98.58 563.87			Net Pay 1,093.84 10,149.04
	но	OURS AND EARNINGS	5				TAXES	
Description Regular Pay Yushion Argan Leave Pay Yushion Argan Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current <u>Hours</u> 72.00 8.00	Earning: 1,314.14 0.00 146.02 0.00	<u>Hours</u> 595.50 8.50 52.00 64.00	TD <u>Earning</u> 10,869.03 155.15 949.13 1,168.13	Description Fed Withholding Fed MED/RE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>YTD</u> 1,429.17 189.42 809.94

Step	Action
12.	Advice Date is the date which the funds will post to your bank account.



Step	Action
13.	<ul> <li>Fed Marital Status, Fed Allowance, Fed Addl Percent and Fed Addl Amount are based on your W-4 allowance selection. They determine the amount of federal withholding from biweekly wages.</li> <li>If you need to revise your W-4 tax status, see 'Editing W-4 Tax Information' training guide for more details.</li> </ul>

AND	FLORIDA ST. Payroll Services, A5600 U TALLAHASSEE, FL 32	ATE UNIVERSITY Juiversity Center 3066-2392	Net Pay: Pay Begin Date: Pay End Date: Advice Date:	1,093.84 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole	Business Unit:	FSU01		
Employee ID:	00001234	Pay Group:	APF-F12 /A&P Regular Se	rvice	
Address:	101 Main Street	Department:	029000-Controller		
	Tallahassee, FL 32306	Location:	UNIVERSITY CENTER		
		Job Title:	Accounting Specialist		
		Pay Rate:	\$1,460.15 Biweekly		
Fed Marital Status:	Single	Fed Addl Percent:			
Fed Allowance:	1	Fed Addl Amount:			
Current YTD	Gross Earnings Fed Taxable Gross 1,460.16 1,398.44 13,141.44 12,669.31	Total Taxes Total Ded 267.74 2,428.53	uctions 98.58 563.87		Net Pay 1,093.84 10,149.04
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Step	Action
14.	Gross Earnings is the amount earned before any deductions.

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Name:	Susie Seminole		Business U	nit:	FSU0	L		
Employee ID:	00001234		Pay Group		APF-F	12 /A&P Regular Ser	vice	
Address:			Departmen	t:	02900	0-Controller		
	101 Main Street Tallahassee, FL 32306		allahassee, FL 32306 Location:		UNIVERSITY CENTER			
			Job Title:		Accounting Specialist			
			Pay Rate:		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl Pe	rcent:				
Fed Allowance:		1	Fed Addl Ar	nount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total I	Deductions 98.58 563.87			Net Pay 1,093.84 10,149.04
	но	URS AND EARNING	5				TAXES	
Description Regular Papy Versition/Ammal Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current Hours 72.00 8.00	Earnings 1,314.14 0.00 146.02 0.00	<u>Hours</u> 595.50 8.50 52.00 64.00	TD Enrmings 10,869.03 155.15 949.13 1,168.13	Description Fed Withholding Fed MED/EE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>¥TD</u> 1,429.17 189.42 809.94

Step	Action
15.	<b>Fed Taxable Gross</b> is the total wages reported to the Internal Revenue Service (IRS) to be taxed.



Step	Action
16.	<b>Total Taxes</b> contain all payroll taxes added together including Federal Income, Medicare and Social Security Taxes

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Name:	Susie Seminole		Business	Jnit:	FSU0	1			
Employee ID:	00001234		Pay Grou	p:	APF-F	12 /A&P Regular Ser	vice		
Address:	101 Main Street		Departme	nt:	02900	0-Controller			
	Tallahassee, FL	32306	Location:		UNIV	ERSITY CENTER			
			Job Title:		Accou	nting Specialist			
			Pay Rate:		\$1,460	).15 Biweekly			
Fed Marital Status:		Single	Fed Addl F	ercent:					
Fed Allowance:		1	Fed Addl A	mount:					
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxe 267.74 2,428.53	: Total ]	Deductions 98.58 563.87			Net Pay 1,093.84 10,149.04	
	HO	URS AND EARNINGS	5				TAXES		
Description Regular Pay Vacation/Annual Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current <u>Hours</u> 72.00 8.00	Earnings 1,314.14 0.00 145.02 0.00	<u>Hours</u> 595.50 8.50 52.00 64.00	TD <u>Earning</u> 10,869.03 155.15 949.13 1,168.13	Description Fed Withholding Fed MED/ZE Fed OASDI/ZE	<u>Current</u> 157.41 20.91 89.42	<u>YID</u> 1,429.17 189.42 809.94	

Step	Action
17.	<b>Total Deductions</b> include all your voluntary and involuntary deductions. (insurance, child support, retirement plan).

	FL Payr TAL	ORIDA ST. oll Services, A5600 U LAHASSEE, FL 32:	ATE UNIVI iniversity Center 306-2392	ERSITY	[ Net Pay: Pay Begin Pay End I Advice Di	ı Date: Date: 1te:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business U	nit:	FSU01	1		
Employee ID:	00001234		Pay Group		APF-F	12 /A&P Regular Ser	vice	
Address:			Departmen	t:	02900	0-Controller		
	101 Main Street Tallahassee, FL	32306	Location:		UNIV	ERSITY CENTER		
			Job Title:		Accou	nting Specialist		
			Pay Rate:		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl Pe	rcent:				
Fed Allowance:		1	Fed Addl Ar	nount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total I	eductions 98.58 563.87			Net Pay 1,093.84 10,149.04
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Description Regular Pay Soci, Leave Pay Socioto Annual Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current <u>Hours</u> 72.00 8.00	Earning 1,314.14 0.00 146.02 0.00	Houri 595.50 8.50 52.00 64.00	10 Earnings 10,869,03 155,15 949,13 1,168,13	Description Fed Withholdng Fed MED/EE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>XTD</u> 1,429.17 189.42 809.94

Step	Action
18.	Net Pay is the amount remaining after taxes and deductions (i.e. 'take home pay').



Step	Action
19.	<b>YTD</b> (Year To Date) includes all monies paid or deducted from January 1st to present.

AST AST	FLORIDA ST Payroll Service, A5600 TALLAHASSEE, FL 32	ATE UNIVERSITY University Center 2366-2392	Ý Net Pay: Pay Begin Date: Pay End Date: Advice Date:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole	Business Unit:	FSU01		
Employee ID:	00001234	Pay Group:	APF-F12 /A&P Regular Se	ervice	
Address:	101 Main Shareh	Department:	029000-Controller		
	Tallahassee, FL 32306	Location:	UNIVERSITY CENTER		
		Job Title:	Accounting Specialist		
		Pay Rate:	\$1,460.15 Biweekly		
Fed Marital Status:	Single	Fed Addl Percent:			
Fed Allowance:	1	Fed Addl Amount:			
Current YTD	Gross Earnings         Fed Taxable Gross           1,460.16         1,398.44           13,141.44         12,669.31	Total Taxes Total I 267.74 2,428.53	Deductions 98.58 563.87		Net Pay 1,093.84 10,149.04
	HOURS AND EARNING	\$		TAXES	
Description Negatar Pay Yuantoo Ammal Leave Pay Holiday Leave Pay	East         Current           18.251916         72.60           18.251916         8.00	Excitant         Herry         Y           1.314.14         595.50         595.50           1.40.0         8.50         146.02         52.00           0.00         64.00         64.00         64.00	10 Examinat 10.58003 15.515 Fed Withholder Fed WED/EE Fed OASDITE 1.168.13	<u>Current</u> 15741 2091 8942	<u>XTD</u> 1,429.17 189.42 809.94

Step	Action
20.	<b>Hours and Earnings</b> breaks down the type of pay: regular pay, leave, other pay. Specifies hourly rate of pay for corresponding hours.

AND	FL Payr TAL	ORIDA ST. 011 Services, A5600 U LAHASSEE, FL 323	ATE UNIVI iniversity Center 106-2392	ERSIT	Y Net Pay: Pay Begin Pay End I Advice Dr	Date: Date: Lte:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business U	nit:	FSU01			
Employee ID:	00001234		Pay Group		APF-F	12 /A&P Regular Ser	vice	
Address:			Departmen	t:	02900	-Controller		
	101 Main Street Tallahassee, FL	32306	Location:		UNIVI	ERSITY CENTER		
			Job Title:		Accou	nting Specialist		
			Pay Rate:		\$1,460	.15 Biweekly		
Fed Marital Status:		Single	Fed Addl Pe	rcent:				
Fed Allowance:		1	Fed Addl Ar	nount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total	Deductions 98.58 563.87			Net Pay 1,093.84 10,149.04
	но	OURS AND EARNINGS					TAXES	
Description Regular Pro Soci, Lerow Pro Vacation Annual Lerow Proy Holday Lerow Pay	Rate 18.251916 18.251916	Current <u>Hours</u> 72.00 8.00	Earning 1,314.14 0.00 146.02 0.00	Hours 595.50 8.50 52.00 64.00	TD <u>Earning</u> 10,869,03 155,15 949,13 1,168,13	Description Fed Withholdng Fed MED/EE Fed OASDI/EE	<u>Current</u> 157.41 20.91 89.42	<u>XTD</u> 1,429.17 189.42 809.94

Step	Action
21.	Taxes breaks down the type and amount of each tax deducted.
	Employee before-tax benefits can affect the amount of taxes withheld from your paycheck.
	- Federal Income taxes are calculated on wages less all before tax deductions.
	- Social Security and Medicare taxes are calculated on wages less before tax retirement-plan deductions ONLY (403B plans such as Optional Retirement Plan, State of Florida FRS pension and/or investment plan and 457(b) plans like State of Florida Deferred Compensation).

	FL Payr TAL	ORIDA ST. oll Services, A5600 U LAHASSEE, FL 32	ATE UNIVI Jniversity Center 306-2392	ERSITY	Net Pay: Pay Begin Pay End I Advice D:	a Date: Date: ate:	<b>1,093.84</b> 04/12/2013 04/25/2013 05/03/2013	
Name:	Susie Seminole		Business U	nit:	FSU0	1		
Employee ID:	00001234		Pay Group		APF-F	12 /A&P Regular Ser	vice	
Address:	101 Main Shore		Departmen	it:	02900	0-Controller		
	Tallahassee, FL	Tallahassee, FL 32306		Location:		UNIVERSITY CENTER		
				Job Title:		Accounting Specialist		
			Pay Rate:		\$1,460	).15 Biweekly		
Fed Marital Status:		Single	Fed Addl Pe	rcent:				
Fed Allowance:		1	Fed Addl Aı	nount:				
Current YTD	Gross Earnings 1,460.16 13,141.44	Fed Taxable Gross 1,398.44 12,669.31	Total Taxes 267.74 2,428.53	Total De	ductions 98.58 563.87			Net Pay 1,093.84 10,149.04
	но	OURS AND EARNING	\$				TAXES	
Description Regular Pay Sock Leave Pay Vacation/Annual Leave Pay Holiday Leave Pay	Rate 18.251916 18.251916	Current Hours 72.00 8.00	Earning: 1,314.14 0.00 146.02 0.00	<u>Hours</u> YTI 595.50 8.50 52.00 64.00	Earnings 10,869.03 155.15 949.13 1,168.13	Description Fed Withholding Fed MED/ZE Fed OASDI/ZE	<u>Current</u> 157.41 20.91 89.42	<u>YTD</u> 1,429.17 189.42 809.94

Step	Action
22.	Click the scrollbar to scroll down.

		0.00	8.50	155.15	Fed MED/EE	20.91	189.42
18.251916	8	00 146.02	52.00	949.13	Fed OASDI/EE	89.42	809.94
		0.00	64.00	1,168.13			
	80	00 1.460.16	720.00	13 141 44	TOTAL	267.74	2 428 53
		1,400.10	/20.00	10,141.44	TOTAL:		2,420.00
EDUCTIONS		AFTER-TAX I	EDUCTIONS		EMPLOYER	PAID BENEFITS	
Current	YTD	Description	Current	YTD	Description	Curren	t <u>YTE</u>
7.50	67.50	Optional Term Life/AD&D	6.39	17.83	Capital Health Plan PRTX	324.7	2,751.5
5.46	21.84	Gabor Unum LTD 30-day Elin	10.74	26.79	Minnesota Life (Basic St) PR	TX 2.2	20.43
2.93	11.72	Compter Store Purch 18 mnth	8.65	19.28	Fre-Tax Assessment Savings	0.5	0.11
35.41	360.65	Gabor Life Insurance	11.08	27.84	FKS investment Kegular Clas	55 /0.04	680./6
10.42	10.42						
61.72	472.13	TOTAL:	36.86	91.74	*TAXABLE		
A coount Type	ET PAY DIS	RIBUTION	Dan	orit Amount	LEAVE B	ALANCES	VTD Hours
CL L			1000	250.00	Vacation		355.7
Checking	XX	AAAA1234		250.00	Sick		488.4
Checking	XX	XXXX5678		843.84	Personal Holiday		0.0
					Comp Reg		0.0
					Comp OVT		0.0
				1,093.84	Total YTD		844.1
	DUCTIONS Carrant 7.50 2.93 35.41 10.42 61.72 Checking	80 50/CTIONS Carried YTD 7:50 67:30 7:54 21:84 2:93 11:72 35:41 360.65 10:42 10:42 61.72 472.13 NET PAY DIST Accessed Type Acc Checking XXX Checking XXX	S0.00         1,460,16           Description 7.50         ATTER-TAX 7.50           October 1000         TO 7.50         ATTER-TAX TO 5.64           2.93         11.72         Computer Store Purch 15 and by Elim Gabor Life Insurance           61.72         472.13         TOTAL:           NET PAY DISTRIBUTION Account Tube Checking           XXXXXX5/578	B0.00         1,460.16         720.00           Extrant         TTD         Extrants         Carried           7.50         7.50         TTD         Extrants         Carried           7.54         21.84         Cabor Umm LTD 30.49 Eim         10.72           2.93         11.72         Cabor Life Jasurance         11.08           61.72         472.13         TOTAL:         36.86           NET PAY DISTRIBUTION           Accessed Tupe         Accessed Tupe         Der           Oberking         XXXXX1234         Der           Checking         XXXXX1234         Der	Bit III         DOD         64.00         1,168.13           80.00         1,460.16         720.00         13,141.44           DUCTIONS         AFTER.TAX DEDUCTIONS         Currant         T/D           7.50         7.50         7.50         26.30         17.03           7.54         21.84         Decomination Term Link/ADAD         6.39         17.33           3.54         21.54         Gabor Lime Link/ADAD         6.51         10.23           3.5.41         360.65         Intel Social	Bold         Bold         Galo         Galo <th< td=""><td>BUILD IN         BUILD IN</td></th<>	BUILD IN         BUILD IN

Step	Action
23.	<b>Before-Tax Deductions</b> are voluntary deductions that are subtracted from pay prior to calculating the percentage of taxes withheld from the gross wages.

Nate	HOUT	2 Carnings	HOURS	CAPHINES	Local Contraction of the Contrac	Scott Press		
18.251916	72.0	0 1,314.14	595.50	10,869.03	Fed Withholdng	157.41	1,429.17	
10 201010		0.00	8.50	155.15	Fed MED/EE	20.91	189.42	
18.201916	8.0	0 146.02	52.00	949.13	Fed OASDIEE	07.42	009.94	
				.,				
	80.0	0 1,460.16	720.00	13,141.44	TOTAL:	267.74	2,428.53	
EDUCTIONS		AFTER-TAX D	EDUCTIONS		EMPLOYE	R PAID BENEFT	rs	
7.50	<u>x 1D</u> 67.50	Ontional Term Life/AD&D	Current	<u>VTD</u>	Conital Health Plan PRTV	Curro 324	70 2.751.51	
5.46	21.84	Gabas Linum I TD 20 day Flim	6.39	17.83	Minnesota Life (Basic St)	PRTX 2	27 20.43	
2.93	11.72	Comptar Stora Purch 18 mnth	10.74	26.79	Pre-Tax Assessment Savin	gs 0.	57 5.13	
35.41	360.65	Gabor Life Insurance	8.00	19.28	FRS Investment Regular C	lass 75	.64 680.76	
10.42	10.42	Gaboi Lite insurance	11.08	27.84				
61.72	472.13	TOTAL:	36.86	91.74	*TAXABLE			
			20100					
N	ET PAY DISTR	RIBUTION			LEAVE	BALANCES		
Account Type	Accou	ant Number	Dep	oosit Amount	Description		YTD Hours	
Checking	XXXX	XXX1234		250.00	Vacation		355.7	
Checking	~~~~	VVV5678		843.84	Stek Personal Heliday		488.4	
- mereneg		11110/0		040.04	Comp Reg		0.0	
					Comp OVT		0.0	
				1.093.84	Total YTD		844.1	
	EDUCTIONS Current 7.50 5.46 2.93 35.41 10.42 61.72 N Account/Date Checking Checking	18.251916         8.0           80.           Currad 67.50           7.50         6.75           2.84         11.72           33.41         360.65           10.42         10.42           61.72         472.13           NET FAV DISTI           Accessit Case Access           Checking XXXX           Checking XXXX	0.00         0.00           18.251916         8.00         1460.2           0.00         0.00         0.00           200 L460.16         0.00         0.00           200 L460.16         Descriptions 7.50         ATTER-TAX D 5.66         Descriptions 7.50           3.54         21.84 1.72         Ostor Uranu L10 30-dxy Elim Gabor Uranu L10 30-dxy Elim Gabor Life Insurance           61.72         472.13         TOTAL:           NET PAY DETKINFUTON Account Taxe Account Number Checking         XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	80.00         1460.2         52.00           18.251916         8.00         1460.2         52.00           0.00         64.00         64.00         64.00           EDUCTIONS           AFTER-TAX DEDUCTIONS           7.50         67.50         Optional Term Life/AD&D         Carcent Optional Term Life/AD&D           5.46         21.84         20.93         11.72           5.41         360.65         Gabor Life Insurance         11.08           61.72         472.13         TOTAL:         36.86           NET PAY DISTRIBUTION           Accessus Xusuber Checking         XXXXXX234           DEXXXXX1234           DExtinct Strap Life Colspan="2">Convex Strap Life Colspan= 2"	0.00         8.50         15.515           18.251916         8.00         14.60.2         2.00         949.13           0.00         64.00         1.168.13         0.00         64.00         1.168.13           S0.00         1.460.16         720.00         13,141.44           Exercitidisa           Exercitidisa         Current         XTD           7.30         6.750         Optional Term Life/AD&D         6.39         17.33         Gabor Unimal TD 30-day Elim         10.74         26.79         26.39         17.34         Gabor Life Insurance         11.05         27.84           61.72         472.13         TOTAL:         36.86         91.74         36.86         91.74           NET PAY DISTRIBUTION           Accessmat XNBMEY         Deposit Amount           XXXXXXXX5673         84.84	0.00         5.0         15.315         Fel MEDGE           18.231916         5.00         146.02         2.00         948.13         Fel ØASDJEE           80.00         146.02         2.00         948.13         Fel ØASDJEE           Statistic Statistic Statistics           Description           Description           7.50         67.50         75.00         13,141.44         TOTAL:           Description           7.50         67.50         75.00         13,141.44         TOTAL:           Description           7.50         67.50         75.00         13,141.44         TOTAL:           Description           7.30         67.50         75.00         75.00         75.00         10.74         26.75         75.00         10.74         75.00         10.74         75.00         10.74         75.00         10.74         75.00         10.74         26.75         75.00         10.82         78.84         Prescription         77.84         File Tax Avenaeus Svm         75.00         75.00         75.00         75.00         75.00         75.00         75.00         75.00         75.00         75.00         75.00	Is 251916         0.00         8.50         155.51 948.13         Fed MEDEE         20.91           18.251916         5.00         146.02         52.00         1.168.13         Fed OASDFEE         59.42           Second 20.00         64.00         1.168.13         Fed OASDFEE         59.42           Second 20.00         64.00         1.168.13         Fed OASDFEE         59.42           Second 20.00         Second 20.00         Second 20.00           EDUCTIONS         EMPLOYEE PAID BENET           Current XTE 7.50         Optical Tem Life/AD&D         Gain 11.00           Colspan="4">Current XTE 2.23         EMPLOYEE PAID BENET           Terring Association Tem Life/AD&D         Gain 11.00         Current XTE 2.23           Carrent XTE 2.23         Carrent XTE 2.23         Carrent XTE 2.23         Terring Association Figure Soft Pixt 1.2           Carrent XTE 2.23         Carrent XSTE 2.23         Carrent XSTE 2.23         Terring Associat Life (Baue Soft Pixt 2)           Carrent XSTE 2.23         Carrent XSTE 2.23         Carrent XSTE 2.23         2.23 <td c<="" td=""></td>	

## **Training Guide** Viewing My Paycheck

Step	Action
24.	After-Tax Deductions are subtracted from pay after taxes are calculated.

Regular Pay	18.251916	72.0	0 1,314.14	595.50	10,869.03	Fed Withholdng	157.41	1,429.17
Sick Leave Pay	10 251016		0.00	8.50	155.15	Fed MED/EE	20.91	189.42
acation/Annual Leave Pay Joliday Leave Pay	18.201916	8.0	0.00	52.00	116813	Fed OASDITEE	67.42	009.94
					·			
					I			
					I			
					I			
TOTAL						TOTAL	202.24	
IOTAL:		80.	00 1,460.16	720.00	13,141.44	TOTAL:	267.74	2,428.53
BEFORE-TAX D	EDUCTIONS		AFTER-TAX D	EDUCTIONS		EMPLO	OYER PAID BENEFI	TS
Description	Current	YTD	Description	Current	YTD	Description	Curr	ent <u>YTD</u>
apital Health Plan PRTX	7.50	67.50	Optional Term Life/AD&D	6.39	17.83	Capital Health Plan Pl	RTX 324	.79 2,751.51
United Solstice S700 #4014	5.46	21.84	Gabor Unum LTD 30-day Elim	10.74	26.79	Minnesota Life (Basic Pre-Tax Assessment S	St) PKTX 2	.27 20.43 57 5.13
Vision Before 1 ax	2.95	260.65	Compter Store Purch 18 mnth	8.65	19.28	FRS Investment Regu	lar Class 75	.64 680.76
SU Parking Regular Class	10.42	10.42	Gabor Life Insurance	11.08	27.84	-		
TOTAL:	61.72	472.13	TOTAL:	36.86	91.74	*TAXABLE		
	N 17	ET PAY DIST	RIBUTION			LE	AVE BALANCES	
	Account Type	Acce	unt Number	Det	Jost Amount	Vacation		355.7
Advice #000001002440099	Checking	XXX	XXX1234		250.00	Sick		488.4
	Checking	XXX	XXX5678		843.84	Personal Holiday		0.0
						Comp Reg		0.0
						Comp OV1		9.44 1
TOTAL:					1,093.84	Total 11D	1	
ESSAGE:								

Step	Action
25.	<b>Employer Paid Benefits</b> are items that Florida State University pays on behalf of the employee.

HALFERDON	D STA		ALBINAT	DANTS	CAPRINE? 1	CONST COLUMN	X-0177800	
Regular Pay	18.251916	72	2.00 1,314.14	595.50	10,869.03	Fed Withholdng	157.41	1,429.17
Sick Leave Pay			0.00	8.50	155.15	Fed MED/EE	20.91	189.42
Vacation/Annual Leave Pay	18.251916	S	3.00 146.02	52.00	949.13	Fed OASDI/EE	89.42	809.94
Holiday Leave Pay			0.00	64.00	1,168.13			
TOTAL		8	0.00 1.460.16	720.00	13 141 44	TOTAL	267.74	2 428 53
TO THE.			1,400.10	/20:00	10,141.44	TOTAL.		2,420.00
BEFORE-TAX D	EDUCTIONS		AFTER-TAX D	EDUCTIONS		EMPLOY	ER PAID BENEFI	rs
Description	Current	YTD	Description	Current	YTD	Description	Curr	ant YTD
Capital Health Plan PRTX	7.50	67.50	Optional Term Life/AD&D	6 39	17.83	Capital Health Plan PRT	X 324	.79 2,751.51
United Solstice S700 #4014	5.46	21.84	Gabor Unum LTD 30-day Elim	10.74	26.79	Minnesota Life (Basic St	) PRTX 2	.27 20.43
Vision Before Tax	2.93	11.72	Compter Store Purch 18 mnth	8.65	19.28	Pre-Tax Assessment Savi	ings 0	.57 5.13
FRS Investment Regular Class	35.41	360.65	Gabor Life Insurance	11.08	27.84	FKS investment Kegular	Class /5	.64 680.76
FSU Parking Regular	10.42	10.42						
TOTAL:	61.72	472.13	TOTAL:	36.86	91.74	*TAXABLE		
	N	ET PAY DIS	TRIBUTION			LEAV	E BALANCES	
	Account Type	<u>Ac</u>	count Number	Der	oosit Amount	Description		YTD Hours
Advice #000001002440099	Checking	XX	XXXX1234		250.00	Vacation		355.7
	Checking		VVVV5678		843.84	Descenal Heliday		488.4
		~~~	LLLLL0/0		243.04	Comp Reg		0.0
						Comp OVT		0.0
TOTAL					1 002 84	Total VTD		844.1
IVIAL:					1,070.04			
ESSAGE:								
IESSAGE:								
IESSAGE:								
IESSAGE:								
IESSAGE:								
IESSAGE:								

Step	Action
26.	Net Pay Distribution
	Advice # system assigned payment number.
	<i>Account Type</i> designates the type of account in which the pay was directly deposited.
	Account Number only shows the last four digits of the account.
	Deposit Amount is the amount deposited in the account.

Regular Pay	18.251916	71	.00 1,314.14	595.50	10,869.03	Fed Withholdng	157.41	1,429.17
Sick Leave Pay			0.00	8.50	155.15	Fed MED/EE	20.91	189.42
Vacation/Annual Leave Pay	18.251916	5	.00 146.02	52.00	949.13	Fed OASDI/EE	89.42	809.94
Holiday Leave Pay			0.00	64.00	1,168.13			
TOTAL			1 460 16	720.00	1214144	TOTAL	267.74	2 429 52
TOTAL		0	1,400.10	/20.00	13,141.44	TOTAL	207.74	2,420.00
BEFORE TAX I	FDUCTIONS		AFTER TAX	DEDUCTIONS		EMPLOYER 1	PAID RENEFITS	
Description	Current	YTD	Description	Current	YTD	Description	Curren	t YTD
Capital Health Plan PRTX	7.50	67.50	Optional Term Life/AD&D	6 30	17.93	Capital Health Plan PRTX	324.7	9 2,751.51
United Solstice \$700 #4014	5.46	21.84	Gabor Umm I TD 30-day Fi	im 10.74	26.70	Minnesota Life (Basic St) PR	TX 2.2	7 20.43
Vision Before Tax	2.93	11.72	Comptar Stora Purch 18 mpt	h 0.65	20.79	Pre-Tax Assessment Savings	0.5	7 5.13
FRS Investment Regular Class	35.41	360.65	Gabor Life Incurance	11 00	19.28	FRS Investment Regular Clas	is 75.6	4 680.76
FSU Parking Regular	10.42	10.42	Gabor Elle Insulance	11.08	27.84			
TOTAL	61.72	473.12	TOTAL	36.96	01.74	TAXABLE		
IUIAL:	01.74	4/2.13	IOTAL:	30.00	91.74	- TAXABLE		
		ET PAY DIS	TRIBUTION			LEAVE B.	ALANCES	
	Account Type	ET PAY DIS	TRIBUTION count Number	Dep	oosit Amount	LEAVE B. Description	ALANCES	YTD Hours
Advice #000001002440099	Account Type Checking	ET PAY DIS	TRIBUTION count Number XXXX1234	Dep	osit Amount 250.00	LEAVE B. Description Vacation	ALANCES	YTD Hours 355.7
Advice #000001002440099	Account Type Checking	ET PAY DIS	TRIBUTION count Number XXXX1234	Dep	250.00	LEAVE B Description Vacation Sick	ALANCES	<u>YTD Hours</u> 355.7 488.4
Advice #000001002440099	Account Type Checking Checking	ET PAY DIS	TRIBUTION count Number XXXX1234 XXXX5678	Dep	250.00 843.84	LEAVE B. <u>Description</u> Vacation Sick Personal Holiday Come Base	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0
Advice #000001002440099	Account Type Checking Checking	ET PAY DIS Ac XX XX	TRIBUTION count Number XXXXX1234 XXXXX1234	Dep	250.00 843.84	LEAVE B. <u>Description</u> Vacation Sick Personal Holiday Comp Reg Comp OVT	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0 0.0
Advice #000001002440099	Account Type Checking Checking	ET PAY DIS Ac XX XX	TRIBUTION count Number XXXXI234 XXXX5678	Deg	250.00 843.84	LEAVE B Description Vacation Sick Personal Holiday Comp Reg Comp OVT Latel VTD	ALANCES	YTD Hours 355.7 488.4 0.0 0.0 0.0 944.1
Advice #000001002440099 TOTAL:	Account Type Checking Checking	ET PAY DIS <u>Ac</u> XX XX	TRIBUTION sount Number XXXXX1234 XXXXX5678	Deg	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick Personal Holiday Comp Reg Comp OVT Total YTD	ALANCES	YTD Hours 355.7 488.4 0.0 0.0 0.0 844.1
Advice #000001002440099 TOTAL: IESSACE:	Account Type Checking Checking	ET PAY DIS	TRIBUTION Sount Number XXXXI234 XXXXX5678	Den	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick Personal Holiday Comp Reg Comp OVT Total YTD	ALANCES	YTD Hours 355.7 488.4 0.0 0.0 844.1
Advice #000001002440099 TOTAL: IESSAGE:	N <u>Account Type</u> Checking Checking	ET PAY DIS	TRIBUTION sound Number XXXXX1234 XXXXX125678	Dep	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick Personal Holiday Comp Reg Comp OVT Total YTD	ALANCES	YID Hours 355.7 488.4 0.0 0.0 0.0 844.1
Advice #000001002440099 TOTAL: IESSACE:	N Account Type Checking Checking	ET PAY DIS	TRIBUTION SUMAT Number 2000X1234 2000X5678	Der	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick Personal Holiday Comp DVT Total YTD	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0 0.0 0.0 844.1
Advice #000001002440099 TOTAL: IESSACE:	N Account Type Checking Checking	ET PAY DIS	TRIBUTION Sount Number XXXXIII XXXXIII XXXXIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXIII XXXXXIII XXXXIII XXXXIII XXXXXIII XXXXXX	Deg	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick on Sick of the Sick of Sick Personal Holiday Comp Reg Comp OVT Total YTD	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0 0.0 844.1
Advice #000001002440099 TOTAL: IESSAGE:	<u>Account Type</u> Checking Checking	NET PAY DIS	TRIBUTION Smart Number XXXXXII XXXXXII XXXXXII XXXXXII XXXXII XXXXII XXXXII XXXXII XXXXII XXXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXII XXXXII XXXXII XXXXII XXXII XXXII XXXII XXXXII XXXII XXXII XXXXII XXXII XXXII XXXII XXXXII XXXXII XXXXII XXXXII XXXXII XXXXII XXXXII XXXXXII XXXXII XXXXII XXXXII XXXXII XXXXXX	Des	250.00 843.84 1,093.84	LEAVE B Description Vacation Sick Personal Holiday Comp Reg Comp OVT Total YTD	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0 0.0 0.0 844.1
Advice #000001002440099 TOTAL: EESSAGE:	Account Type Checking Checking	ET PAY DIS	IRIBUTION Somat Number DODOC1234 DODOC1234 DODOC5678	Deg	250.00 843.84 1,093.84	LEAVE B Description Vaction Sick Personal Holiday Comp Ray Comp OVT Total YTD	ALANCES	<u>YTD Hours</u> 355.7 488.4 0.0 0.0 0.0 844.1

Step	Action
27.	<b>Leave Balances</b> display the amount of leave available at the end of the pay period. See 'Pay End Date' at the upper right of statement.

	Date	101	ITS COURSES	DOBTS	Carnings 1	Description	Current 111	
Regular Pay	18.251916	72	00 1,314.14	595.50	10,869.03	Fed Withholdng	157.41 1,429.1	
Sick Leave Pay			0.00	8.50	155.15	Fed MED/EE	20.91 189.4	
Vacation/Annual Leave Pay	18.251916	8	00 146.02	52.00	949.13	Fed OASDI/EE	89.42 809.9	
Honday Leave Pay			0.00	64.00	1,108.13			
TOTAL:		80	.00 1,460.16	720.00	13,141.44	TOTAL:	267.74 2,428.53	
BEFORE-TAX I	DEDUCTIONS		AFTER-TAX D	EDUCTIONS		EMPLOYER PAID BENEFITS		
Description	Current	YTD	Description	Current	YTD	Description	Current YT	
Capital Health Plan PRTX	7.50	67.50	Optional Term Life/AD&D	6.39	17.83	Capital Health Plan PRTX	324.79 2,751.	
United Solstice S700 #4014	5.46	21.84	Gabor Unum LTD 30-day Elim	10.74	26.79	Minnesota Life (Basic St) Ph	CIX 2.27 20.	
Vision Before Tax	2.95	11.72	Compter Store Purch 18 mnth	8.65	19.28	FRS Investment Regular Cla	75.64 680	
FRS Investment Regular Class	35.41	360.65	Gabor Life Insurance	11.08	27.84	Tito investment regular en		
FSU Parking Regular	10.42	10.42						
TOTAL:	61.72	472.13	TOTAL:	36.86	91.74	*TAXABLE		
	N	ET PAY DIST	RIBUTION			LEAVE E	BALANCES	
	Account Type	Acc	ount Number	Der	oosit Amount	Description	YTD Hour	
	Checking	XX	00001234		250.00	Vacation	355.1	
Advice #000001002440099					042.04	Sick	488.4	
Advice #000001002440099	Charles .		KXXX56/8		845.84	Personal Holiday	0.0	
Advice #000001002440099	Checking	AA.				Comp Aeg		
Advice #000001002440099	Checking	~~~				Comp OVT		
Advice #000001002440099	Checking					Comp OVT	0.0	
Advice #000001002440099 TOTAL:	Checking				1,093.84	Comp OVT Total YTD	0.0 844.1	
Advice #000001002440099	Checking				1,093.84	Comp OVT Total YTD	0. 844.3	
Advice #000001002440099 	Checking				1,093.84	Comp OVT Total YTD	0.0 844.3	
Advice #000001002440099 TOTAL: (IESSACE:	Checking				1,093.84	Comp OVT Total YTD	0.0 844.:	
Advice #000001002440099 TOTAL: dESSACE:	Checking				1,093.84	Comp OVT Total YID	0.1 844.3	
Advice #00001002440099 TOTAL: IESSAGE:	Checking				1,093.84	Comp OVT Total YTD	0.	
Advice #00001002440099 TOTAL: IESSAGE:	Checking				1,093.84	Comp OVT Total YTD	0.	
Advice #00001002440099 TOTAL: IESSAGE:	Checking				1,093.84	Comp OVT Total YTD	0. 844.	

Step	Action
28.	Congratulations! You have completed this topic. End of Procedure.