



**Office of Human Resources**  
**Spring 2017 Department Representative Meeting**  
**April 26, 2017**  
**8:30 – 11:00 am**  
**College of Medicine Auditorium – Room 1400**

<b>Welcome and Introduction</b>	Sarah Mirkin, <i>HR Communications Manager</i>	8:30 – 8:35
Finance & Administration Update	Kyle Clark, <i>Vice President for Finance &amp; Administration</i>	8:35 – 8:45
HR in 2017	Renisha Gibbs, <i>Assistant Vice President for HR</i>	8:45 – 8:50
Faculty Search Committee Training National Coalition Building Institute Training	Michelle Douglas, <i>Director</i>	8:50 – 9:00
Background Check Updates	Andrew Kapec, <i>Background Check Manager</i>	9:00 – 9:10
FSU Mobile—Next Steps	Rebekah Dorn, <i>Assistant Director (ITS)</i>	9:10 – 9:20
ITS Update	Maria Whitaker, <i>Associate Director (ITS)</i>	9:20 – 9:25
Federal Work Study Hiring	Somnath Chatterjee, <i>Senior Associate Director</i> ; Sherron Sloan, <i>Associate Director</i> ; & Miranda McMillan, <i>Assistant Director (Financial Aid)</i>	9:25 – 9:35
Smart Onboarding Update	Phaedra Harris, <i>Director</i>	9:35 – 9:40
Veteran’s Initiative	April Smatt, <i>Senior HR Specialist</i>	9:40 – 9:50
<b>Break</b>		9:50 – 10:00
Essential Piece Award	Renisha Gibbs, <i>Assistant Vice President for HR</i>	10:00 – 10:10
Attendance & Leave Updates	Jonathan Banks, <i>HR Specialist</i>	10:10 – 10:20
Appointment Tutorial Resources Upcoming Recruiting Enhancements	Abigail Lejeune, <i>Assistant Director</i>	10:20 – 10:30
Questions & Answers	Department Representatives	10:30 – 10:45
<b>Closing Remarks</b>	Sarah Mirkin, <i>HR Communications Manager</i>	10:45 – 10:50