Before You Apply

Current FSU Employees MUST USE my.fsu.edu > Human Resources > Job Opening to apply for FSU jobs.

You will need to have completed the following in order to access OMNI to submit an internal application:

1. Verify that you have an active appointment in the OMNI system & get your EMPLID (a unique, nine-digit identifying number).
   - Contact your departmental representative or supervisor to obtain this information.

2. Activate your FSUID and create a password.
   - Go to https://apps.oti.fsu.edu/CreateFSUID/Activation.html. (You will need to enter your EMPLID, name, last five digits of your social security number, and date of birth.)
   - Obtaining access to OMNI can take up to 24 hours after you activate your FSUID and password.
   - If you previously activated your FSUID, but you need to Reset your Password, go to https://apps.oti.fsu.edu/FSUID/public/forgotPassword.jsp.
   - Contact the Help Desk, 850-644-4357, with questions concerning your FSUID.

   - Contact Human Resources—Employment, 850-644-6034 or jobs@fsu.edu, with any questions concerning the application.

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