

Hiring Procedures and Coding Recommendation

All postdoctoral scholars are OPS appointees, hired under job code M9189 (M9189N for international scholars), exceptions can be made on an individual basis when justifiable and accompanied by supporting documents. Courtesy postdoctoral scholars are hired under job code H9189. Scholars are provided healthcare benefits if and as required by the state of Florida.

Florida State University Postdoctoral Scholar Definition (Established April 2013 and amended July 2014)

The appointee was awarded a Ph.D. or equivalent doctorate (e.g., Sc.D., M.D.) in an appropriate field within 5 years prior to appointment. Exceptions can be made on an individual basis when justifiable and accompanied by supporting documents with prior approval from the Office of Postdoctoral Affairs.

The appointment is a temporary traineeship; with a maximum total tenure of 4 years at FSU. Under special circumstances as approved in advance by the provost, postdoc appointments may be renewed for an additional year for a maximum of five years total. At the end of the training period, it is expected that the postdoc will move into a non-postdoctoral position either at FSU or elsewhere.

The appointment is viewed as preparatory for the trainee's career.

The appointment involves substantial mentored training in a field relevant to the trainee's career path, including research, scholarship, or teaching.

The appointee works under the mentorship of a faculty member.

The appointee has the freedom, and is expected, to publish research or scholarship results during the period of the appointment.

All appointments will be classified as a postdoc under the employee class in Omni.