

2018 PAYROLL DEADLINES for PERSONNEL ACTIONS

Pay Period Name	Pay Period		Action Due Date for Sponsored Research:	Action Due Date for Final HR Approver:	Pay Check Date
	Begin Date	End Date			
N	12/15/17	12/28/17	11/29/17	12/01/17	01/05/18
O	12/29/17	01/11/18	12/13/17	12/15/17	01/19/18
P	01/12/18	01/25/18	01/10/18	01/12/18	02/02/18
Q	01/26/18	02/08/18	01/24/18	01/26/18	02/16/18
R	02/09/18	02/22/18	02/07/18	02/09/18	03/02/18
S	02/23/18	03/08/18	02/21/18	02/23/18	03/16/18
T	03/09/18	03/22/18	03/07/18	3/9/2018 ¹	03/30/18
U	03/23/18	04/05/18	03/21/18	03/23/18	04/13/18
V	04/06/18	04/19/18	04/04/18	04/06/18	04/27/18
W	04/20/18	05/03/18	04/18/18	04/20/18	05/11/18
X	05/04/18	05/17/18	05/02/18	05/04/18	05/25/18
Y	05/18/18	05/31/18	08/16/18	08/18/18	06/08/18
Z	06/01/18	06/14/18	05/30/18	06/01/18	06/22/18
A	06/15/18	06/28/18	06/13/18	06/15/18	07/06/18
B	06/29/18	07/12/18	06/20/18	06/22/18	07/20/18
C	07/13/18	07/26/18	07/11/18	7/13/2018 ²	08/03/18
D	07/27/18	08/09/18	07/25/18	07/27/18	08/17/18
E	08/10/18	08/23/18	08/08/18	08/10/18	08/31/18
F	08/24/18	09/06/18	08/22/18	08/24/18	09/14/18
G	09/07/18	09/20/18	09/05/18	09/07/18	09/28/18
H	09/21/18	10/04/18	09/19/18	09/21/18	10/12/18
I	10/05/18	10/18/18	10/03/18	10/05/18	10/26/18
J	10/19/18	11/01/18	10/17/18	10/19/18	11/09/18
K	11/02/18	11/15/18	10/31/18	11/2/2018 ³	11/21/18
L	11/16/18	11/29/18	11/14/18	11/16/18	12/07/18
M	11/30/18	12/13/18	11/28/18	11/30/2018 ⁴	12/21/18

¹ Deadline for Summer Graduate Assistant Appointments

² Deadline for Fall Graduate Assistant Appointments

³ Deadline for Spring Graduate Assistant Appointments

⁴ Subject to Change