

Office of Human Resources

Training for HR Department Representatives

Date	Training Class	Course Number	Time	Location
3/6	ADA: Understanding the Americans with Disabilities Act	COADA2	2:00-4:00	Virtual
3/7	HR Bootcamp II	HRBC02	8:30-11:30	Training Center
3/7	Attendance & Leave Policy/Procedure	COAL01	1:00-2:00	Virtual
3/7	eTime for Department Representatives and Supervisors	BTTL01	2:30-4:00	Virtual
3/14	Benefits Briefing Workshop	BTBEN1	1:00-4:00	Training Center
3/21	The Nole eRecruit Experience	BTREC1	9:00-11:30	Virtual
3/22	The OPS Hiring Express	BTREC2	1:00-3:00	Virtual
3/26	HR Bootcamp II	HRBC02	1:00-4:00	Training Center
3/27	Form I-9, Guardian, E-Verify	COI92	10:00-12:00	Virtual

Register for training at fla.st/AJP4QHGS by searching the course number or name.

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