An important message from FSU Office of Human Resources

This message has been approved by Shelley Lopez, Program Director, Communications/Special Projects, for distribution to all Department Representatives.

Federal/State Compliance Posters – Action Required

The Office of Equal Opportunity and Compliance (EOC) will be conducting its annual Compliance Poster Audit from **February 3 – March 6, 2020**. Please take this opportunity to review all compliance poster locations to ensure they are up to date. You will be contacted by Shannon Byrum to schedule your audit date.

The posters should be placed in a conspicuous location that is accessible to all employees. An ideal location is the building’s lobby or a central corridor. Multiple posting locations within a building are only necessary if the site is not accessible to all employees within the building. Please coordinate with the other Department Representatives in your building to determine where each department has its compliance posters or to decide if a central location will be shared.

Updated compliance posters can be found on the Human Resources [website](#). Click on “Compliance Postings” to select posters and print.

**Questions?** Contact Shannon Byrum at [smbyrum@fsu.edu](mailto:smbyrum@fsu.edu) or (850) 645-6519.