An important message from FSU Office of Human Resources

This message has been approved by Shelley Lopez, Program Director, Communications/Special Projects, for distribution.

It has been brought to our attention that some job candidates have received phishing attempts in their mailboxes disguised as onboarding requests from Human Resources. In the fraudulent emails, candidates are asked to click a link to use Docusign to upload documents or provide additional information. Please note that FSU HR does NOT send candidates any information through Docusign as part of the onboarding process. These phishing attempts have been reported to FSU Information Technology Services.

Candidates may receive two emails in the onboarding process that look like the following:

- An email from FSUOnboarding@fsu.edu with an invitation link.

- If applicable, they may also receive an email from our background check vendor, Accurate Background, if a background check is required.
If you become aware of a similar issue within your department, please encourage the message receiver to forward the message to abuse@fsu.edu. Additional information on phishing attempts can be located on the ITS website.

Questions? Please contact Phaedra Harris at pharris@fsu.edu or (850) 644-7705 if you have any questions about the standard communication templates for the onboarding process or any suspected phishing attempts.