

2020 PAYROLL DEADLINES FOR SMART ONBOARDING ACTIONS

Pay Period	Effective Date of Hire Falls Within:	Due Date for all appointment documents/approvals:	Pay Check Date
N	12/13/19 - 12/19/19	12/06/19 ³	01/03/20
	12/20/19 - 12/26/19	12/06/19 ³	
O	12/27/19 - 01/02/20	12/06/19 ³	01/17/20
	01/03/20 - 01/09/20	12/13/19 ³	
P	01/10/20 - 01/16/20	01/03/20	01/31/20
	01/17/20 - 01/23/20	01/10/20	
Q	01/24/20 - 01/30/20	01/17/20	02/14/20
	01/31/20 - 02/06/20	01/24/20	
R	02/07/20 - 02/13/20	01/31/20	02/28/20
	02/14/20 - 02/20/20	02/07/20	
S	02/21/20 - 02/27/20	02/14/20	03/13/20
	02/28/20 - 03/05/20	02/21/20	
T	03/06/20 - 03/12/20	02/28/20	03/27/20
	03/13/20 - 03/19/20	03/06/20	
U	03/20/20 - 03/26/20	03/13/20	04/10/20
	03/27/20 - 04/02/20	03/20/20	
V	04/03/20 - 04/09/20	03/27/20	04/24/20
	04/10/20 - 04/16/20	04/03/20	
W	04/17/20 - 04/23/20	04/10/20	05/08/20
	04/24/20 - 04/30/20	04/17/20	
X	05/01/20 - 05/07/20	04/24/20 ³	05/22/20
	05/08/20 - 05/14/20	04/24/20 ³	
Y	05/15/20 - 05/21/20	05/01/20 ³	06/05/20
	05/22/20 - 05/28/20	05/15/20	
Z	05/29/20 - 06/04/20	05/22/20	06/19/20
	06/05/20 - 06/11/20	05/29/20	
AA	06/12/20 - 06/18/20	06/05/20	07/02/20
	06/19/20 - 06/25/20	06/12/20	

¹ Deadline for Fall Graduate Assistant Appointments.

² Deadline for Spring Graduate Assistant Appointments.

³ Subject to change.

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Pay Period	Effective Date of Hire Falls Within:	Due Date for all appointment documents/approvals:	Pay Check Date
A	06/26/20 - 07/02/20	06/12/20 ³	07/17/20
	07/03/20 - 07/09/20	06/26/20	07/17/20
B	07/10/20 - 07/16/20	07/03/20 ¹	07/31/20
	07/17/20 - 07/23/20	07/10/20	
C	07/24/20 - 07/30/20	07/17/20 ³	08/14/20
	07/31/20 - 08/06/20	07/24/20 ³	
D	08/07/20 - 08/13/20	07/31/20 ³	08/28/20
	08/14/20 - 08/20/20	07/31/20 ³	
E	08/21/20 - 08/27/20	08/07/20 ³	09/11/20
	08/28/20 - 09/03/20	08/14/20 ³	
F	09/04/20 - 09/10/20	08/28/20 ³	09/25/20
	09/11/20 - 09/17/20	09/04/20 ³	
G	09/18/20 - 09/24/20	09/11/20	10/09/20
	09/25/20 - 10/01/20	09/18/20	
H	10/02/20 - 10/08/20	09/25/20	10/23/20
	10/09/20 - 10/15/20	10/02/20	
I	10/16/20 - 10/22/20	10/09/20	11/06/20
	10/23/20 - 10/29/20	10/16/20	
J	10/30/20 - 11/05/20	10/23/20 ²	11/20/20
	11/06/20 - 11/12/20	10/30/20	
K	11/13/20 - 11/19/20	11/06/20	12/04/20
	11/20/20 - 11/26/20	11/13/20	
L	11/27/20 - 12/03/20	11/13/20 ³	12/18/20
	12/04/20 - 12/10/20	11/20/20 ³	
M	12/11/20 - 12/17/20	11/27/20 ³	12/31/20
	12/18/20 - 12/24/20	12/04/20 ³	

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³ Subject to change.