

Professional Communication Series

Name _____

Date _____

Employee ID _____

Mail Code _____

Upon completing all required classes, complete this form and return it to the Office of Training & Organizational Development at training@fsu.edu. Please provide your department mail code where you would like your certificate sent.

COURSE CURRICULUM	Date Completed	Verified by Training Office
1. The Power of Words (PCPW01)		
2. Presentation Skills (PCPS01)		
3. Performance Feedback (PCPF01)		
4. Communicate with Confidence (PCCC01)		