

# Coaching Skills Certificate Series Completion Form

Name \_\_\_\_\_ Date \_\_\_\_\_

Employee ID \_\_\_\_\_ Mail Code: \_\_\_\_\_

Upon completing all required classes, complete this form and return it to the Office of Training & Organizational Development at [training@fsu.edu](mailto:training@fsu.edu). **Please provide your current department mail code where you would like your certificate sent.**

COURSE CURRICULUM	Date Completed	Verified by Training Office
1. Coaching Skills I – Building Authentic Student Connection (PDSCS1))		
2. Coaching Skills II – Guidelines for Listening and Asking Questions (PDSCS2)		
3. Coaching Skills III – Framing Student-Centered Meetings (PDSCS3)		
4. Coaching Skills IV – Implementing a Solution Focus Technique with Confidence (PDSCS4)		