

THE FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

EXECUTIVE SERVICE EMPLOYMENT CONTRACT

This Contract between the Florida State University Board of Trustees (FSU-BOT) and the below named Executive Service employee is subject to the Constitution and Laws of the State of Florida and the United States and the regulations, policies, guidelines and procedures of the Board of Governors and the University as now existing or hereafter promulgated. This contract is not final and binding until signed by the President or respective Vice President and the employee.

Employee Name: _____

1. The employee shall be employed at 1.0 FTE, in the non-tenure earning Position Number: _____, Job Code Title of: _____, Job Code: _____.
2. Effective date of employment in Executive Service: _____. An employee appointed to the Executive Service within the Administrative and Professional classification and pay plan serves at the pleasure of the President with no expectation of employment beyond sixty (60) days' notice as provided in the FSU-BOT Regulation FSU-4.001 and therefore, no ending appointment date is shown. The University may, at its option, immediately cancel this contract by providing written notice that it will pay, within 14 business days, an amount equal to salary for the 60 days' notice period, less applicable taxes/withholding. No retirement or other benefits will attach to such payment and employment will cease at the time of such notice of payment.
3. Compensation:
Salary Rate: Base Annual \$ _____, Biweekly \$ _____.
Benefits as provided by the University for Executive Service Employees.
4. Your duties have been discussed with you and may include other duties assigned by the President.
5. Salary adjustments made subsequent to this contract shall not require a new contract to be executed between the parties; however, written notification of any salary adjustments shall be made to the employee at the time they occur. A copy of such notification shall be placed in the employee's personnel file.
6. Special Conditions or Contract Modifiers (if applicable): Yes ___ See attached addendum
No ___

Executed By: _____
University President or Vice President Date

Appointment Accepted: _____
Employee's Signature Date