



**Florida State University
The Graduate School Dean
Search Committee Launch Meeting
Friday, January 30, from 1:45 to 2:45 PM ET
UCA Conference Room A6227**

- 1. Welcome & Introductions (5 mins)**
- 2. Vice President for Student Academic Success Joe O'Shea's Charge to the Committee (15 mins)**

Questions from the search committee.

- 3. Sunshine Law Overview (5 mins)**
- 4. HR Requirements (5 mins)**
- 5. Role and Responsibilities of the Search Firm (5 mins)**

Isaacson, Miller (IM) will lead a brief discussion regarding the firm's role in this important process and our joint responsibility for building a deep pool of candidates, interviewing, and communication.

- 6. Review of the Search Process & Work Plan (5 mins)**

IM will review the search work and walk through the search stages. Please review the appended proposed work plan.

- 7. Understanding the Opportunities & Challenges for the Next Dean (20 mins)**

We will spend time discussing the work of the Dean and what awaits the next person in this role. Some questions to consider include:

- What is the "story" of The Graduate School? What are its particular strengths and points of pride?
- How will you know that the right person was hired – one year from now, three years from now, and five years from now? What organizational activities have changed or been enhanced? Which have been sustained?
- What objective measures for success do you have in mind? Are there important subjective or informal measures for determining success as well?
- Beyond the qualities that are universal to good leaders, what experiences would lead you to believe someone has the skills and expertise to do this job well?

- Why would someone want this job? If a very close friend of yours were interested in this role, what would you tell them? What should someone be sure to know?

8. Discussion of Search Outreach Strategy & Call for Nominations (10 mins)

IM will ask committee members to suggest individuals who might be potential candidates or good sources of information. We will also discuss appropriate places to advertise the position.

9. Next Steps & Any Other Business or Questions