

Florida State University
Employment Contract
In-Unit

THIS CONTRACT BETWEEN FLORIDA STATE UNIVERSITY AND THE EMPLOYEE IS SUBJECT TO THE CONSTITUTION AND LAWS OF THE STATE OF FLORIDA AND THE UNITED STATES, THE REGULATIONS OF THE FLORIDA BOARD OF GOVERNORS, THE FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES, AND THE UNIVERSITY. NEITHER THIS CONTRACT NOR ANY ACTION OR COMMITMENT TAKEN PURSUANT TO IT IS FINAL OR BINDING UPON THE PARTIES UNTIL, AND UNLESS, THE SIGNATURE OF THE UNIVERSITY PRESIDENT OR REPRESENTATIVE AS APPROVING AUTHORITY, AND THE SIGNATURE OF THE EMPLOYEE HAVE BEEN AFFIXED.

1. Employee Name: 2: Empl ID:
3. Department:
4. College/School/Division, ETC:
5. Principal Place of Employment:

CONTRACT PERIOD:									
Begin Date	End Date	Periods	FTE	Acad Yr Rate	Act Biweekly	Incr Amt	Period Amount	Reason Description	
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**SUBJECT TO ELIGIBILITY REQUIREMENTS AND STANDARD NON-REAPPOINTMENT PROVISIONS.

6. Tenure Tenure Earning Non Tenure Earning Specialized

7. Class/ADMIN Title:

Job code: Empl Class: Admin Code:

8. Special Conditions of Employment:

YOU HAVE AN OBLIGATION TO REPORT OUTSIDE EMPLOYMENT ACTIVITY/CONFLICT OF INTEREST IN CONFORMITY WITH UNIVERSITY POLICY AND THE FACULTY HANDBOOK.

FOR EMPLOYEES: (1) HOLDING VISITING APPOINTMENTS; (2) APPOINTED FOR LESS THAN ONE ACADEMIC YEAR; OR (3) EMPLOYED IN AN AUXILIARY ENTITY: YOUR EMPLOYMENT HEREUNDER WILL CEASE ON THE DATE INDICATED.

EARLY CURTAILMENT OF CONTRACT: IN ACCORDANCE WITH ARTICLE 8.6(F) OF THE BOT-UFF COLLECTIVE BARGAINING AGREEMENT, THE FOLLOWING STATEMENT IS ONLY APPLICABLE TO EMPLOYEES HOLDING APPOINTMENTS FUNDED BY CONTRACTS AND GRANTS: THIS CONTRACT SERVES AS NOTIFICATION THAT CONTINUED EMPLOYMENT HEREUNDER IS CONTINGENT UPON THE CONTINUED FUNDING OF SUCH CONTRACTS AND/OR GRANTS. NO FURTHER NOTICE OF CESSATION OF EMPLOYMENT IS REQUIRED.

THE SIGNED CONTRACT MUST BE RETURNED TO THE PRESIDENT OR REPRESENTATIVE WITHIN 10 DAYS OF THE DATE OF OFFER, OR IT WILL BE ASSUMED THAT THE OFFER OF EMPLOYMENT HAS NOT BEEN ACCEPTED. THE ORIGINAL MUST BE RETURNED TO YOUR DEAN'S OR DIRECTOR'S OFFICE, WHO WILL FORWARD IT TO THE OFFICE OF HUMAN RESOURCES. THE EMPLOYEE SHOULD RETAIN ONE COPY.

President or Representative

Date of Offer

Employee

Date of Acceptance

This appointment is subject to the Constitution and laws of the State of Florida and the United States, the regulations of the Board and the provisions of the BOT-UFF Collective Bargaining Agreement. The BOT-UFF Collective Bargaining Agreement (Article 6) provides that personnel decisions shall be based solely on job-related criteria and performance, and prohibits discrimination or harassment against any faculty member. Claims against the Board, charging such discrimination, may be presented as grievances pursuant to Article 20, Grievance Procedure and Arbitration of the BOT-UFF Collective Bargaining Agreement. Your signature on this contract shall not be deemed a waiver of the right to process a grievance with respect thereto in compliance with Article 20, Grievance Procedure and Arbitration. A copy of the BOT-UFF Collective Bargaining Agreement will be provided to you.

Date Generated: