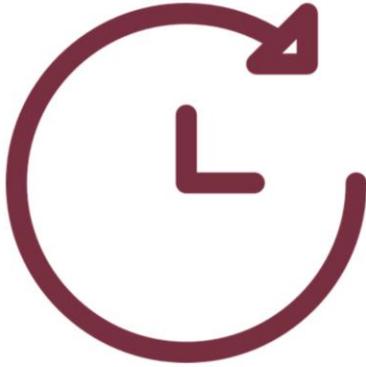




Office of Human Resources



Retirement

For Florida State University Staff

Welcome to Florida State University, this section is an overview of the Retirement options available to all salaried USPS and A&P employees.

Retirement Options

Employee	Eligible Retirement Plan
USPS	FRS Pension FRS Investment
A&P	FRS Pension FRS Investment Optional Retirement Program (ORP)

Depending on your employee classification, you are eligible to enroll into one of three State of Florida-sponsored Retirement Plans: The Optional Retirement Program (for A&P staff members only), the Florida Retirement System Pension Plan, and the Florida Retirement System Investment Plan.

Participation in one of these three plans is mandatory for all salaried USPS and A&P employees.

If you have previously worked for another Florida university, community college, State agency, or local government, you may already have membership in one of these retirement plans. This may impact your retirement plan selection as a new employee at FSU. Please consult with a Human Resources Benefits team member if you have any questions about choosing a retirement plan.

FRS Pension Plan

- Defined benefit plan – monthly pension retirement payment
- Employee pre-tax contributions:
 - Mandatory – 3%
- 8 years of service to vest (does not need to be continuous)
- Retirement eligibility:
 - Age 65 or 33 years of service (at any age)
 - Vested
- Early Retirement: 5% penalty per year under age 65
- Part-time A&P and USPS receive full service credit



The FRS Pension Plan is a traditional defined-benefit pension plan. Upon retirement, the FRS Pension Plan will provide you with a monthly retirement check, paid to you for the remainder of your lifetime. The Pension Plan requires a mandatory 3% pre-tax employee contribution.

This plan has an 8 year vesting period. As an FRS Pension Plan member, you must work a minimum of 8 years in a salaried position to be eligible to receive a monthly pension check upon retirement. The 8 years do not need to be worked consecutively. If you complete your working career without accumulating a total of 8 years of service, you will not be entitled to receive a benefit. For this reason, the FRS Pension Plan is an excellent choice for employees who expect to have a relatively long career working in public employment in the State of Florida.

Please note that if you have State of Florida service prior to July 1, 2011 under the Florida Retirement System you would fall under the previous vesting and normal retirement guidelines. Please contact your Human Resources benefits specialist with questions.

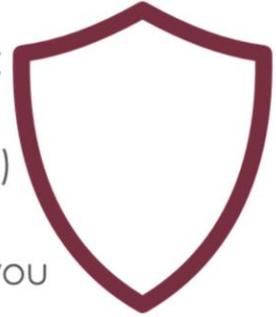
Normal retirement under the Florida Retirement System Pension Plan occurs at age 65, or after completing 33 years of service – at any age. You may, of course, continue to work after age 65 or 33 years, and retire

at a later date. As long as you are vested under the plan, you may choose to retire early, before reaching the normal retirement age or years of service. Note, however, that if you choose to retire before you are eligible for a normal retirement benefit, then your monthly retirement payments will be reduced by 5% for every year that you are under age 65.

All salaried employees, either full-time or part-time, will earn full service credit for every month worked under the FRS Pension Plan. Employment in a non-salaried position, such as OPS or adjunct teaching work, is **not** included for retirement purposes under any of the State-sponsored retirement plans.

FRS Pension Plan – Special Risk Class

- Only applies to certain law enforcement employees
- Normal retirement for Special Risk Class:
 - Age 60 and vested, or
 - 30 years of Special Risk service (at any age)
- If you retire early:
 - 5% penalty per year under age 60 (unless you have 30 years)
- Part-time A&P and USPS employees receive full retirement credit

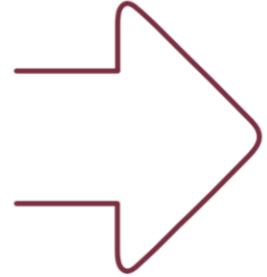


The information on this slide only applies to employees who are in certain law enforcement positions with the University. Due to the increased risks involved in performing this type of work, the Florida Retirement System allows these employees to retire at an earlier age, or after attaining fewer years of service.

If your position is eligible for membership in the Special Risk Class, you are eligible for normal retirement at age 60, or after completing 30 years of service. As with other members, early retirement will cause your monthly benefit to be reduced by 5% for every year that you are short of your normal retirement age.

FRS Pension Plan – DROP

- Deferred Retirement Option Program (DROP)
- Begin accumulating retirement benefits without terminating employment – up to 60 months
- Eligible once requirements for normal retirement are met
- Eligibility to join expires 1 year after normal retirement requirements are met
 - Exception: employees who have 33 years of service before age 57 can defer participation



Once you reach normal retirement eligibility under the Pension Plan, you can choose to join the Deferred Retirement Option Program, or DROP. DROP allows you to effectively retire from the Florida Retirement System, while continuing to work for your FRS employer for a specified period – usually 5 years.

You are not eligible to enter DROP until you reach age 65 and are vested, or you have accumulated 33 years of service – whichever occurs first. To maximize the amount of time you can participate in DROP, you should enroll in the program as soon as you become eligible. Individuals who have attained the required 33 years of service at a young age may wait until the month of their 57th birthday to enter DROP, and still remain in the program for the full 5 years.

FRS Pension Plan

- Annual retirement benefit is based on:
 - Average Final Compensation (AFC)
 - 8 highest fiscal years' earnings during FRS career
 - Years of “creditable” service (A&P and USPS)
 - Percentage value per year:
 - 1.6% if in Regular Class
 - 3.0 % if in Special Risk Class
- Benefit formula: $AFC \times Service \times$
Percentage value per year



Here is a brief explanation about how your FRS Pension Plan benefits are calculated:

When you are ready to retire, the Florida Retirement System will evaluate your service and salary history to determine your pension benefit. They will determine your Average Final Compensation, abbreviated as AFC, which is simply the average of your eight highest fiscal year salaries earned while working under the FRS. The State of Florida uses fiscal years – July through the following June – instead of traditional calendar years. This AFC is then multiplied by the number of years of service, and then multiplied by a percentage factor. The percentage factor for Special Risk employees is 3%. For most other employees, it is 1.6%. The resulting dollar amount is your yearly Pension Plan benefit.

FRS Pension Plan

- Monthly retirement benefit
- Disability retirement (*8 years eligible service required*)
- Survivor benefits
- Health Insurance Subsidy (HIS)
 - \$5 per year of service
 - Maximum of \$150 to monthly benefit
- Annual Cost of Living Adjustment (COLA)
 - Based on current law
- Deadline to enroll:
 - end of the 8th month after your month of hire
 - automatically enrolled in the FRS Investment Plan if you fail to make an election



FRS Pension Plan members are also eligible to receive benefits if retiring due to a permanent disability. To qualify for disability retirement, you must have a minimum of 8 years of eligible service under the FRS.

Certain family members may be eligible to receive survivor benefits if you pass away before becoming eligible to receive your Pension retirement.

Also, as an extra supplement for retirees who have certain insurance coverages, the State of Florida will pay a health insurance subsidy of an additional \$5 per year of service, with a maximum of \$150, added to your monthly benefit.

The monthly pension benefit –not the Health Insurance Subsidy – is subject to an annual cost of living adjustment based on current law.

You have until 4:00 pm ET on the last business day of the 8th month after your month of hire to enroll in the Pension Plan. You will automatically be enrolled into the FRS Investment Plan if you fail to make an election.

FRS Investment Plan

- Defined contribution plan – similar to a 401 (k)
- Employee pre-tax contributions:
 - Mandatory – 3%
- University contributions
 - 3.3% (combined total of 6.3%)
- 1 year of service to vest
- Normal retirement age is 59 ½
- For more information:
 - MyFRS Financial Guidance Line: 1-866-446-9377
 - www.myfrs.com



The FRS Investment Plan is a defined contribution plan, similar to a 401 (k). The plan requires a mandatory 3% pre-tax employee contribution. The University will also contribute an amount, set by the Legislature, to an investment account.

You, as owner of the Investment Plan account, control how you want the contributions to be invested. You can choose from many fund options of different risk levels, such as stocks, bonds and equities. This plan has a one year vesting period. As an FRS Investment Plan member, you must work a minimum of one year in a salaried position to be eligible to receive a benefit.

FRS Investment Plan

- Not eligible for DROP
- No cost-of-living increase
- Eligible for the Health Insurance Subsidy (HIS)
 - \$5 per year of service
 - Maximum of \$150
- Normal retirement age is 59 ½

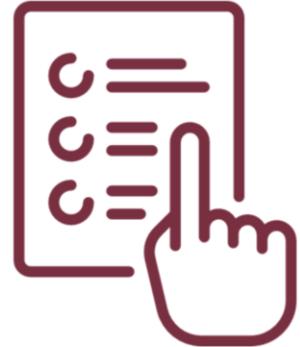


Investment Plan members are not permitted to participate in DROP and will not earn yearly cost of living adjustments. Once you retire from this plan, you may continue your health insurance, and can also receive the health insurance subsidy. Normal retirement age is 59½.

A reminder: If you do not actively choose a retirement plan before your enrollment deadline ends, you will default into the FRS Investment Plan. Once you default, 100% of your contributions will automatically be invested in a target-date fund, which takes into account the expected amount of time you have left in your career before retirement.

FRS – 2nd Election

- FRS plan members (excluding renewed members) have one opportunity to switch from:
 - FRS Pension Plan to FRS Investment Plan OR
 - FRS Investment Plan to FRS Pension Plan
- ORP members are **not** eligible to use the 2nd Election
- A finalized 2nd Election **cannot be undone**
- Note:
 - Switching to the FRS Pension Plan may require additional out-of-pocket expense

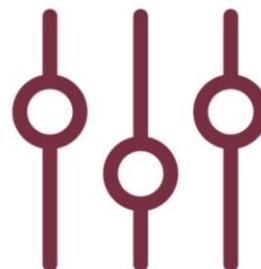


As mentioned previously, you have approximately 8 calendar months in which to elect participation in the FRS Pension or Investment Plans. If no election is made, you will default into the FRS Investment Plan. If, later on in your career, you decide you want to switch to the other FRS plan, you may use your 2nd Election. Please note that ORP members are not eligible to use the 2nd Election to switch retirement plans.

The 2nd Election is a one-time opportunity to move between the two FRS plans. The decision to use the 2nd Election becomes final once it has been processed by the Florida Retirement System. Members wanting to switch from the FRS Investment Plan to the FRS Pension Plan will be required to use their Investment Plan funds to buy into the Pension Plan. The cost of buying into the Pension Plan is determined by calculating the amount the University would have contributed to the Pension Plan, plus interest, had the employee been a member of the Pension Plan from the date of hire. If the member's investment plan account does not have enough money to fund the buy-in amount, the member may have to pay some out of pocket funds to finance the switch.

Optional Retirement Program (ORP)

- Available to A&P employees
- Defined contribution plan – similar to a 401(k)
- Employee pre-tax contributions:
 - Mandatory – 3%
 - Voluntary – can contribute up to an additional 5.14%
- University contribution:
 - 5.14% of gross salary
- No vesting period
- Deadline to enroll:
 - 90 days from date of hire – strictly enforced



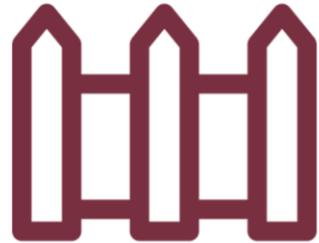
A&P employees have the choice to enroll in The Optional Retirement Program. The Optional Retirement Program, or ORP, is a defined contribution plan – similar in some ways to the FRS Investment Plan. This plan requires a mandatory pre-tax employee contribution, while the University contributes an additional percentage. The total contribution goes to an approved ORP provider of your choice to be invested by you.

ORP has no vesting period and members own the rights to their benefit from the first day they are hired at FSU.

Election of the ORP plan must occur within the first 90 days of employment in an eligible position. The Division of Retirement strictly enforces this enrollment deadline. After the first 90 days, you only have the option to enroll in either the FRS Pension Plan or FRS Investment Plan.

Optional Retirement Program (ORP)

- Start or stop voluntary contributions at any time
- IRS calendar year maximums (per calendar year):
 - \$19,000 if under age 50
 - \$25,000 if age 50+
- See [investment company representatives](#) for tax law/limit information



As a member of ORP, there are no restrictions on starting, stopping, and changing any voluntary contributions to the plan.

The IRS limits the amount that any employee can contribute to a retirement account in any given calendar year. These limits only apply to your *voluntary* contributions.

The limits for the **current** calendar year are listed on this slide. You will need to contact your investment company for additional information on tax laws and limits.

Optional Retirement Program (ORP)

- Approved Providers
 - Five [investment companies](#) to choose from:
 - **AXA** – (850) 893-9535
 - **MetLife** – (800) 638-5433
 - **TIAA** – (877) 267-4510
 - **VALIC** – (850) 297-0780
 - **Voya** – (850) 894-9611



The State of Florida requires ORP participants invest their funds with one (or more) of the approved investment provider companies. There are several investment companies authorized to provide services for ORP members. Contact a participating company for more information or to enroll.

Enrollment

<i>Employee Type</i>	<i>Retirement Plan</i>	<i>Enrollment Form(s)</i>	<i>Enrollment Deadline</i>
A&P	Optional Retirement Program	ORP-ENROLL-1	90 days from hire date.
	FRS Pension FRS Investment	ORP-ENROLL-1 and ELE-1-EZ	4:00 pm ET on the last business day of the 8 th month after your month of hire.
USPS	FRS Pension FRS Investment	ELE-1-EZ	4:00 pm ET on the last business day of the 8 th month after your month of hire.

- ORP enrollment is not complete until contracts are signed with the ORP provider
- If you do nothing, you will automatically be enrolled in the FRS Investment Plan



You must use the appropriate enrollment forms to make your plan selection. Forms are available online, at the FSU Human Resources web site, or at MyFRS.com. As a reminder for ORP enrollees ... Your enrollment is not considered complete until contract paperwork is signed with your investment provider company.

If you do not elect a retirement plan, you will automatically be enrolled in the FRS Investment Plan at the end of the 8th month after your month of hire.

Reemployment Restrictions

- You are considered a retiree of the State of Florida if you receive, withdraw, roll over or transfer any employer-funded Pension, Investment, or ORP benefit, regardless of your age
- If a retiree is rehired:
 - Minimum of 6 full calendar month waiting period
 - Financially liable for repayment, if in violation
 - 1 full year after “retirement” – no further restrictions
- Rehired retirees of the FRS Pension Plan/DROP are not eligible for renewed membership in any State of Florida retirement plan



Please be aware that the Florida Retirement System has strict rules about reemployment after retirement. It is important to understand that any employee, regardless of age or years of service, who begins receiving their FRS Pension Plan, Investment Plan, or ORP benefit, becomes a retiree of the State of Florida, and may be subject to certain restrictions if returning to public employment at a later date. Be aware that these restrictions only apply to former FRS retirees who come back to work at state of Florida agencies. FRS retirees are free to work for any private employer, or public employer outside of the State of Florida, without any restrictions.

FRS Pension Plan retirees, including individuals who participated in DROP, are not eligible to earn an additional State retirement benefit of any kind. Upon reemployment, these rehired retirees will not be earning service credit toward a second retirement, nor will FSU or any other state of Florida agency make any contributions toward an additional retirement. The rehired retiree will still have access to the benefits from their first retirement, as dictated in the reemployment restrictions.

Retirees of the FRS Investment Plan or ORP are eligible to enroll in a retirement plan upon returning to employment. This renewed membership will be in either the FRS Investment Plan or ORP, depending

on the classification of the new position.

Voluntary Retirement Plans

Retirement Plan	Deduction
Tax Sheltered Annuity 403(b)	Pre-Tax
Deferred Compensation 457	Pre-Tax
Roth 403(b)	After-Tax

*Enrollment in one of these plan options is entirely optional.



In addition to the State-sponsored retirement benefits, the University allows employees to participate in three types of voluntary retirement plans.

Tax Sheltered Annuity 403(b)

- Reduce taxable income
- Minimum \$10 bi-weekly
- Subject to yearly contribution limits:
 - \$19,000, if under age 50
 - \$25,000, if age 50+
- Voluntary ORP contributions count toward limit
- Contributions can be changed at any time

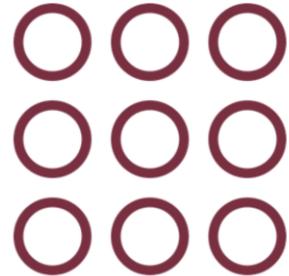


Employees can participate in FSU's 403(b) Tax-sheltered annuity program. The pre-tax contributions in this account can be invested in several types of funds, including money markets, bonds, and stock funds. The minimum amount that can be invested bi-weekly is \$10.

All contributions to the 403(b) plan are voluntary – and the amount contributed may be started, stopped or changed at any time. The contributions and earnings are fully accessible to the participant after he or she has terminated from employment, or has reached age 59½.

Tax Sheltered Annuity 403(b)

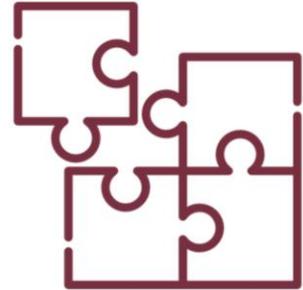
- Choose from eight participating investment companies:
 - **AXA** – us.axa.com/home.html
 - **Voya, Lincoln Investment, Reliastar** – www.gaboragency.com
 - **Lincoln Financial** – www.lfg.com
 - **Brighthouse/MetLife** – www.metlife.com
 - **TIAA** – www.tiaa.org/fsu
 - **VALIC** – www.valic.com



Contact one or more of the Investment Providers listed on this slide for more information or to enroll. Additional contact information, including phone numbers, is available through the Human Resources web site.

Deferred Compensation – 457

- Administered by the State of Florida
- For a list of companies, or to enroll, contact:
 - Bureau of Deferred Compensation
 - (850) 413-3162 or www.myfloridadeferredcomp.com
- Subject to yearly contribution limits:
 - \$19,000, if under age 50
 - \$25,000, if age 50+
 - Separate limit from 403(b)
- See [company representatives](#) for tax law/limit information



Deferred Compensation accounts are another way employees can save for retirement on a pre-tax basis. The yearly contribution tax limits for Deferred Compensation is separate from the limit for the Tax Sheltered Annuity 403(b).

There are several companies available within this plan. Contact the Bureau of Deferred Compensation for more information or to enroll.

After Tax – Roth 403(b)

- Choose from five participating investment companies:
 - AXA – us.axa.com/home.html
 - Voya – www.gaboragency.com
 - TIAA – www.tiaa.org/fsu
 - VALIC – www.valic.com
 - Lincoln Investment – www.gaboragency.com
- Voluntary employee contributions made on an **after-tax** basis
- Roth 403(b) contributions are subject to the same yearly contribution limits as traditional (pre-tax) 403(b) accounts



FSU employees also have the option to contribute to a after-tax Roth 403(b) retirement account. A Roth 403(b) is similar to the Traditional 403(b) and 457 plans, except that all contributions are made using after-tax, not pre-tax, dollars. Unlike Traditional 403(b)s and 457s, Roth contributions are subject to federal income tax at the time the contributions are made. Since these taxes are paid in advance, the contributions plus any earnings may be withdrawn tax-free at a later date – ideally at retirement.

All contributions to the FSU Roth 403(b) plan are voluntary – and the amount contributed may be started, stopped or changed at any time. Contributions and earnings are fully accessible to the participant after he or she has terminated from employment, or has reached age 59½.

To enroll in the FSU Roth 403(b) program, please contact one or more of the Investment Providers listed on this slide. You will be required to complete an annuity contract to initially set up your Roth 403(b) account. The investment company representative will ensure that your contribution request is submitted to FSU for processing.

Thank You

- Human Resources – Benefits
 - University Center A, Suite 6200
 - (850) 644-4015
 - Retirement: retirement@fsu.edu
 - www.hr.fsu.edu



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