Florida State University
Senior Director, Career Center

Florida State University (FSU) is an American public space-grant and sea-grant research university. Founded in 1851, FSU is a preeminent research university in the State University System of Florida. The 1,391.54-acre primary campus in Tallahassee, Florida, is the oldest continuous site of higher education in Florida. FSU is classified as a Doctoral University - Highest Research Activity (R1) by the Carnegie Classification of Institutions of Higher Education. Enrolling over 47,000 students, Florida State encompasses 16 separate colleges and more than 110 centers, facilities, labs, and institutes offering more than 360 programs of study, including professional school programs. The university has an annual budget of over $1.7 billion and an annual economic impact of over $10 billion.

THE POSITION
Reporting to the vice president for student affairs, the senior director of the career center is responsible for leading the function of career services and partnering collaboratively with colleges to prepare students to be career ready, lead in a global environment, and sustain professional success. The senior director directs efforts to promote equity in, access to, and quality of career-related support and resources across the institution with a student-centered approach and a deep commitment to diversity, equity, and inclusion. The career center focuses on enhancing, aligning, and optimizing experiential learning, employer engagement activities, alumni relations, and student preparation across industries and disciplines. The senior director must be a prominent, influential, and collaborative member of the university community, working to ensure an equitable and impactful career experience.

The senior director develops and supports the efforts of a team of 40 professionals within the career center and oversees all administration, technology platforms, data collection, analysis and reporting, communication strategies, a twenty-thousand square foot facility, and a $3.65M budget. As a member of the student affairs leadership team, the senior director will contribute significantly to the division’s mission to empower and support all students to achieve their full potential. The state of Florida concentrates on ensuring career preparation and rewarding career outcomes as a measure of success. As such, the senior director is instrumental in establishing, evaluating, assessing, and communicating initiatives and results to strengthen the university.

QUALIFICATIONS
Florida State University seeks candidates with substantial executive-level expertise collaboratively leading innovative career readiness efforts and progressively responsible experience leading and managing comparable organizations. With a track record of advancing diversity, equity, and inclusion, the successful candidate will demonstrate the ability to communicate broadly across audiences and cultivate and sustain fruitful relationships. The ideal candidate will have experience with outcomes-based assessment, technology platform evaluation and implementation, budget development, and fiscal management. Experience in student affairs and higher education is strongly preferred.

APPLICATION AND NOMINATION
Review of applications begins October 5, 2022 and continue until the position is filled. To apply, candidates submit a resume and cover letter via the Spelman Johnson website at www.spelmanjohnson.com/open-positions. Email nominations for this position to Kara Kravetz Cupoli at kkc@spelmanjohnson.com. Applicants needing reasonable accommodation to participate in the application process should contact Spelman Johnson at 413-529-2895 or email info@spelmanjohnson.com.

Visit the Florida State University website at https://www.fsu.edu/
passion—one that enables us to create a teaching, research, and service environment that better reflects the needs of our students, faculty, staff, customers, constituents, communities, and other key stakeholders. As detailed in the Concept Plan our approach starts with a belief that diversity is about more than a particular head count: it must reflect the quality and depths of our interactions. We remain focused on doing all that we can to ensure FSU is the university of choice for our faculty, staff, and students. By recognizing and embracing the differences and similarities within our community, we create a fertile environment for problem-solving—one that is more inventive and compassionate. We are proud that our cohesive community has become a signature of the FSU experience. But we can, and we will do more.

FSU is An Equal Opportunity/Access/Affirmative Action/Pro Disabled & Veteran Employer. FSU’s Equal Opportunity Statement can be accessed at: https://hr.fsu.edu/sites/g/files/upchmy2186/files/PDF/Publications/diversity/EEO_Statement.pdf.