

2021 PAYROLL DEADLINES FOR SMART ONBOARDING ACTIONS

Pay Period	Effective Date of Hire Falls Within:	Due Date for all appointment documents/approvals:	Pay Check Date
N	12/25/20 - 12/31/20	12/04/20 ³	01/15/21
	01/01/20 - 01/07/21	12/11/20 ³	
O	01/08/21 - 01/14/21	12/31/20 ³	01/29/21
	01/15/21 - 01/21/21	01/08/21	
P	01/22/21 - 01/28/21	01/15/21	02/12/21
	01/29/21 - 02/04/21	01/22/21	
Q	02/05/21 - 02/11/21	01/29/21	02/26/21
	02/12/21 - 02/18/21	02/05/21	
R	02/19/21 - 02/25/21	02/12/21	03/12/21
	02/26/21 - 03/04/21	02/19/21	
S	03/05/21 - 03/11/21	02/26/21	03/26/21
	03/12/21 - 03/18/21	03/05/21	
T	03/19/21 - 03/25/21	03/12/21	04/09/21
	03/26/21 - 04/01/21	03/19/21	
U	04/02/21 - 04/08/21	03/26/21	04/23/21
	04/09/21 - 04/15/21	04/02/21	
V	04/16/21 - 04/22/21	04/09/21	05/07/21
	04/23/21 - 04/29/21	04/16/21	
W	04/30/21 - 05/06/21	04/23/21 ³	05/21/21
	05/07/21 - 05/13/21	04/23/21 ³	
X	05/14/21 - 05/20/21	04/30/21 ³	06/04/21
	05/21/21 - 05/27/21	05/14/21	
Y	05/28/21 - 06/03/21	05/21/21	06/18/21
	06/04/21 - 06/10/21	05/28/21	
Z	06/11/21 - 06/17/21	06/04/21	07/02/21
	06/18/21 - 06/24/21	06/04/21 ³	
A	06/25/21 - 07/01/21	06/18/21	07/16/21
	07/02/21 - 07/08/21	06/25/21	

¹ Deadline for Fall Graduate Assistant Appointments.

² Deadline for Spring Graduate Assistant Appointments.

³ Subject to change.

2021 PAYROLL DEADLINES FOR SMART ONBOARDING ACTIONS

Pay Period	Effective Date of Hire Falls Within:	Due Date for all appointment documents/approvals:	Pay Check Date
B	07/09/21 - 07/15/21	07/02/21	07/30/21
	07/16/21 - 07/22/21	07/09/21 ¹	
C	07/23/21 - 07/29/21	07/16/21 ³	08/13/21
	07/30/21 - 08/05/21	07/23/21 ³	
D	08/06/21 - 08/12/21	07/23/21 ³	08/27/21
	08/13/21 - 08/19/21	07/30/21 ³	
E	08/20/21 - 08/26/21	08/06/21 ³	09/10/21
	08/27/21 - 09/02/21	08/13/21 ³	
F	09/03/21 - 09/09/21	08/27/21 ³	09/24/21
	09/10/21 - 09/16/21	09/03/21 ³	
G	09/17/21 - 09/23/21	09/10/21	10/08/21
	09/24/21 - 09/30/21	09/17/21	
H	10/01/21 - 10/07/21	09/24/21	10/22/21
	10/08/21 - 10/14/21	10/01/21	
I	10/15/21 - 10/21/21	10/08/21	11/05/21
	10/22/21 - 10/28/21	10/15/21	
J	10/29/21 - 11/04/21	10/22/21	11/19/21
	11/05/21 - 11/11/21	10/29/21 ²	
K	11/12/21 - 11/18/21	11/05/21	12/03/21
	11/19/21 - 11/25/21	11/12/21	
L	11/26/21 - 12/02/21	11/12/21 ³	12/17/21
	12/03/21 - 12/09/21	11/19/21 ³	
M	12/10/21 - 12/16/21	11/26/21 ³	12/31/21
	12/17/21 - 12/23/21	12/03/21	

¹ Deadline for Fall Graduate Assistant Appointments.

² Deadline for Spring Graduate Assistant Appointments.

³ Subject to change.