

2021 PAYROLL DEADLINES FOR PERSONNEL ACTIONS

(Additional Payment Forms, ePAFs or pPAFs)

Pay Period Name	Pay Period Begin Date	Pay Period End Date	Action Due Date for Final HR Approver ⁵ :	Pay Check Date
N	12/25/20	01/07/21	12/11/20	01/15/21
O	01/08/21	01/21/21	01/08/21	01/29/21
P	01/22/21	02/04/21	01/22/21	02/12/21
Q	02/05/21	02/18/21	02/05/21	02/26/21
R	02/19/21	03/04/21	02/19/21	03/12/21
S	03/05/21	03/18/21	03/05/21 ¹	03/26/21
T	03/19/21	04/01/21	03/19/21	04/09/21
U	04/02/21	04/15/21	04/02/21	04/23/21
V	04/16/21	04/29/21	04/16/21	05/07/21
W	04/30/21	05/13/21	04/30/21	05/21/21
X	05/14/21	05/27/21	05/14/21	06/04/21
Y	05/28/21	06/10/21	05/28/21	06/18/21
Z	06/11/21	06/24/21	06/11/21	07/02/21
A	06/25/21	07/08/21	06/25/21	07/16/21
B	07/09/21	07/22/21	07/09/21 ²	07/30/21
C	07/23/21	08/05/21	07/23/21	08/13/21
D	08/06/21	08/19/21	08/06/21	08/27/21
E	08/20/21	09/02/21	08/13/21	09/10/21
F	09/03/21	09/16/21	09/03/21	09/24/21
G	09/17/21	9/30/21	09/17/21	10/08/21
H	10/01/21	10/14/21	10/01/21	10/22/21
I	10/15/21	10/28/21	10/15/21	11/05/21
J	10/29/21	11/11/21	10/29/21 ³	11/19/21
K	11/12/21	11/25/21	11/12/21	12/03/21
L	11/26/21	12/09/21	11/26/21 ⁴	12/17/21
M	12/10/21	12/23/21	12/10/21	12/31/21

¹ Deadline for Summer Graduate Assistant Appointments

² Deadline for Fall Graduate Assistant Appointments

³ Deadline for Spring Graduate Assistant Appointments

⁴ Subject to change

⁵ One Time Pay Requests requiring Sponsored Research approval should be submitted to SRAS at least 2 days prior to the HR deadline.