

2020 PAYROLL DEADLINES FOR PERSONNEL ACTIONS

Pay Period Name	Pay Period Begin Date	Pay Period End Date	Action Due Date for Final HR Approver ⁵ :	Pay Check Date
N	12/13/19	12/26/19	11/29/19	01/03/20
O	12/27/19	01/09/20	12/27/19	01/17/20
P	01/10/20	01/23/20	01/10/20	01/31/20
Q	01/24/20	02/06/20	01/24/20	02/14/20
R	02/07/20	02/20/20	02/07/20	02/28/20
S	02/21/20	03/05/20	02/21/20	03/13/20
T	03/06/20	03/19/20	03/06/20 ¹	03/27/20
U	03/20/20	04/02/20	03/20/20	04/10/20
V	04/03/20	04/16/20	04/03/20	04/24/20
W	04/17/20	04/30/20	04/17/20	05/08/20
X	05/01/20	05/14/20	05/01/20	05/22/20
Y	05/15/20	05/28/20	05/15/20	06/05/20
Z	05/29/20	06/11/20	05/29/20	06/19/20
AA	06/12/20	06/25/20	06/12/20	07/02/20
A	06/26/20	07/09/20	06/26/20	07/17/20
B	07/10/20	07/23/20	07/10/20 ²	07/31/20
C	07/24/20	08/06/20	07/24/20	08/14/20
D	08/07/20	08/20/20	08/07/20	08/28/20
E	08/21/20	09/03/20	08/21/20	09/11/20
F	09/04/20	09/17/20	09/04/20	09/25/20
G	09/18/20	10/01/20	09/18/20	10/09/20
H	10/02/20	10/15/20	10/02/20	10/23/20
I	10/16/20	10/29/20	10/16/20	11/06/20
J	10/30/20	11/12/20	10/30/20 ³	11/20/20
K	11/13/20	11/26/20	11/13/20	12/04/20
L	11/27/20	12/10/20	11/27/20 ⁴	12/18/20
M	12/11/20	12/24/20	12/07/20 ⁴	12/31/20

¹ Deadline for Summer Graduate Assistant Appointments

² Deadline for Fall Graduate Assistant Appointments

³ Deadline for Spring Graduate Assistant Appointments

⁴ Subject to change

⁵ One Time Pay Requests requiring Sponsored Research approval should be submitted to SRAS at least 2 days prior to the HR deadline.